

MELTHAM TOWN COUNCIL

The Carlile Institute
Huddersfield Road
Meltham
HD9 4AE

Ms M Chard
Clerk to the Council

Dear Sir/Madam

You are hereby requested to attend a meeting of the Personnel Committee to be held in the **Meeting Room on the first floor of the Carlile Institute on Tuesday 03 July 2018** commencing at **4.30 pm**

PUBLIC QUESTION TIME 4.30pm to 4.45pm

AGENDA

- 1. NOTICE OF MEETING.**
Public Notice of the Meeting has been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972.
- 2. APOLOGIES FOR ABSENCE.**
To accept apologies for absence.
- 3. DECLARATION OF INTEREST.**
To receive any declarations of interest
- 4. ADMISSION TO THE PUBLIC**
To determine any items on the agenda considered to be of a private nature that should be discussed at the exclusion of the Public and Press, under the Public Bodies (Admission to Meetings) Act 1960 1(2)
- 5. ELECTION OF CHAIRMAN AND VICE CHAIRMAN**
To elect a Chairman and Vice Chairman of the Personnel Committee in accordance with Standing Order No. 43.
- 6. NATIONAL SALARY AWARD**
To note and recommend to Council approval of the National Joint Council for Local Government Service (NJC) National Salary Award with effect from April 2018.
- 7. REVIEW OF COUNCIL CONTRACTOR RATES**
- 8. PERSONNEL ISSUES REPORT FROM THE CLERK**
To consider various personnel issues and make recommendations to Council as appropriate

Dated this 27th day of June 2018.

Ms M Chard
Clerk to the Council.