

MELTHAM TOWN COUNCIL

MINUTES OF A MEETING OF THE COMMUNICATIONS COMMITTEE HELD ON MONDAY 04 MARCH 2019

Present: Councillor Buchanan (Chair), Councillor Bampton and Councillor White.

Public Session – There were no members of the public present.

19/01 NOTICE OF MEETING.

Public Notice of the Meeting was taken as read.

19/02 APOLOGIES FOR ABSENCE.

All Councillors were present so no apologies were received.

19/03 DECLARATION OF INTEREST.

No declarations were made.

19/04 ADMISSION TO THE PUBLIC.

As printed agenda

19/05 MERCURY

The deadlines for the summer edition of Meltham Mercury were agreed namely:

- All copy to the Chair no later than 3 May 2019
- First draft to printers Thursday 9 May 2019
- Sign off final draft Mercury with printers 14 May 2019
- Mercury printed and delivered to Royal Mail no later than 28 May 2019
- Mercury Royal Mail delivery commences w/c 17 June 2019

The contents for the summer edition were discussed and it was agreed who would be responsible for drafting which articles.

A discussion about the Place Standard work took place and how the Mercury deadlines fitted around that.

19/06 WEBSITE REVIEW /PROVISION OF COMMUNITY LINKS ON THE WEBSITE

The Clerk clarified that it had been requested that Mercury and this item be standing agenda items. The Clerk reported that some changes to the website had been made and requests for links were being determined in accordance with the policy decision taken at Committee previously.

19/07 MEDIA PROTOCOL

RESOLVED: That this matter be deferred until the next meeting.

19/08 TO CONSIDER THE FUTURE WORK PROGRAMME OF THE COMMITTEE

Councillors discussed the how the Place Standard work would needs a significant contribution from the Committee to be delivered successfully.