



**THAM TOWN COUNCIL**  
**The Carlile Institute**  
**Meltham**  
**HD9 4AE**

**Ms M Chard**  
**Clerk to the Council.**

Dear Councillor

In accordance with Schedule 12 of the LGA 1972 Para 10(2)(b) you are summoned to attend a meeting of the Town Council to be held in the Edward Brook Meeting Room in the Carlile Institute Meltham **commencing at 7pm on the 24 June 2019.**

The business to be transacted is as detailed on the Agenda hereunder: -

### **AGENDA**

#### **PUBLIC QUESTION TIME 7pm – 7.15pm**

**1. NOTICE OF MEETING**

Public Notice of the meeting has been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972.

**2. ADMISSION TO THE PUBLIC**

- To determine any items on the agenda considered to be of a private nature that should be discussed at the exclusion of the Public and Press, under the Public Bodies (Admission to Meetings) Act 1960 1(2).

**3. APOLOGIES / REASONS FOR ABSENCE**

- To receive apologies for absence.  
- To consider Councillors reasons for absence

**4. DECLARATIONS OF INTEREST**

- To receive any declarations of interest on items on the agenda.

**5. MINUTES**

- To confirm as a correct record the Minutes of the Annual Council Meeting held on the 13 May 2019 (enc).  
- To confirm as a correct record the minutes of the Extra Ordinary Council Meeting held on the 28 May 2019 (enc).  
- To receive the notes of the Town Meeting held on the 28 May 2019 (enc).

**6. MINUTES OF COMMITTEES**

- To confirm for approval and adoption the Minutes of the under-mentioned Committees:

- Planning Environmental and General Purposes Committee held on 25 March 2019 (enc) deferred from Council on the 13 May 2019
- Planning Environmental and General Purposes Committee held on 8 April 2019 (enc) deferred from Council on the 13 May 2019
- Planning Environmental and General Purposes Committee held on 29 April 2019 (enc) deferred from Council on the 13 May 2019
- Planning Environmental and General Purposes Committee held on 3 June 2019 (enc).

- Properties, Administrative and Finance Committee held on 10 June 2019 (enc).

**7. CONSULTATION BROADLANDS RECREATION GROUND**

- To receive a briefing from Kirklees Council on the consultation and related matters in connection with the Broadlands Recreation Ground.

**8. ASK MELTHAM**

- To receive an update on the Ask Meltham project and to note that the Broadlands specific consultation is to take place between 1-3 pm on the 27 July (Ask Meltham engagement to be arranged for the same time).

**9. JAPANESE KNOTWEED CONTROL**

- To consider a quote received from River Holme Connections with regard to Japanese Knotweed control for this year on land owned by the Council (enc) and to determine whether to proceed and approve the expenditure.

**10. VE DAY 75<sup>th</sup> ANNIVERSARY**

- To consider correspondence received outlining the celebrations being planned for the 75<sup>th</sup> anniversary of VE day on 8<sup>th</sup> through to the 10<sup>th</sup> May 2020 and encouraging councils to take part (enc).

**11. LOCAL GOVERNMENT ETHICAL STANDARDS / TOWN COUNCILS CODE OF CONDUCT**

- To note the report released by the Committee on Standards in Public Life 'Local Government Ethical Standards' a link to which was provided to all Councillors when the electronic version of the agenda was sent out.

- To consider correspondence received from the Kirklees Council Monitoring Officer requesting that the Town Council adopt the same code of conduct as Kirklees Council and identifying the advantages of such a course of action (enc).

- To note the contents of the Kirklees Councils code of conduct a link to which was provided to all Councillors when the electronic version of the agenda was sent out and to note the Clerks comments to Kirklees Council in this regard

- To decide in principle if the Town Council would wish to adopt the same code of conduct as Kirklees Council (the existing code of conduct was provided to all Councillors in their induction / re-election packs in May)

**12. THE PUBLIC SECTOR BODIES (WEBSITES AND MOBILE APPLICATIONS) (No.2) ACCESSIBILITY REGULATIONS 2018**

- To consider the note produced by the Yorkshire Associations of Local Councils and the NALC legal briefing note (enc) and consider the actions the Council will need to take, the deadlines it will need to meet and the additional resources that will be required to ensure compliance.

- To consider approving a budget for the development of a compliant website

**13. RESILIENCE**

- To consider a request to develop a structured response from the Town Council in crisis /emergency situations occurring in Meltham.

**14. GRANT APPLICATION**

- To consider a grant application from Walkers are Welcome for funding towards refreshments during the visit from a Japanese delegation on the 25 and 26<sup>th</sup> July 2019 and to determine the involvement of the Town Council in the visit.

**15. EXCLUSION OF PUBLIC AND PRESS:**

- Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential/ personal/ commercially sensitive or legally

prejudicial nature of the business to be transacted, the public and the press leave the meeting during consideration of the following: -  
As determined under Agenda Item 4.

Dated this 18th day of June 2019.

Michelle Chard  
Town Clerk