

**MELTHAM TOWN COUNCIL**

The Carlile Institute  
Huddersfield Road  
Meltham  
HD9 4AE

Ms M Chard  
Clerk to the Council

Dear Sir/Madam

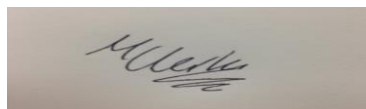
You are hereby requested to attend a meeting of the Communications Committee to be held in the **Edward Brook Meeting Room on the first floor of the Carlile Institute** on **WEDNESDAY 18 March 2020** commencing at **11.00am**.

**PUBLIC QUESTION TIME 11.00am until 11.15am**

**AGENDA**

- 1. NOTICE OF MEETING.**  
Public Notice of the Meeting has been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972.
- 2. APOLOGIES FOR ABSENCE.**  
To accept apologies for absence.
- 3. DECLARATION OF INTEREST.**  
To receive any declarations of interest
- 4. ADMISSION TO THE PUBLIC**  
To determine any items on the agenda considered to be of a private nature that should be discussed at the exclusion of the Public and Press, under the Public Bodies (Admission to Meetings) Act 1960 1(2)
- 5. MERCURY**  
To consider delivery dates and content for summer edition
- 6. FACEBOOK /TWITTER**
- 7. WEBSITE REVIEW / UPDATE CHANGES TO COUNCILS EMAIL ADDRESS**
- 8. TO CONSIDER THE FUTURE WORK PROGRAMME OF THE COMMITTEE**  
To consider the future work programme of the Committee.

Dated this 9th day of March 2020.



Ms M Chard  
Clerk to the Council.