

MELTHAM TOWN COUNCIL

MINUTES OF THE TOWN COUNCIL MEETING HELD ON MONDAY 16 AUGUST 2021

Present: Clrs R Bampton (Chair), K Buchanan, D Haigh, B Keighley, Sonia King, Spencer King, A Storey and J Wrathall.

PUBLIC SESSION: Two members of the public addressed the Council on the subjects of the Mobility Mindful Campaign and Café 33's shop front grant application.

21/105 NOTICE OF MEETING

Taken as read.

21/106 ADMISSION TO THE PUBLIC

Pursuant to the Public Bodies (Admission to Meetings) Act 1960 1 (2) as amended by the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 it was

RESOLVED: That because of the confidential/ personal nature of the business to be transacted, the public and the press leave the meeting during Item 18 Pride of Meltham Awards and Item 22 Staffing Arrangements, as the discussions would divulge personal and / or confidential information.

21/107 APOLOGIES FOR ABSENCE

Apologies were received from, Clrs T Lyons, R Noon and P White.

21/108 DECLARATIONS OF INTEREST

Clrs R Bampton, K Buchanan and B Keighley declared personal interests in the Friends of the Robert Ashton Memorial Park as they are members of the group. Clr Keighley declared an interest in Meltham Pleasure Grounds, as he is a committee member.

21/109 CHANGE TO THE ORDER OF BUSINESS

RESOLVED: To bring the following two items to the start of the meeting for the benefit of the members of public present.

21/110 MOBILITY MINDFUL CAMPAIGN

Members noted the information, which had been sent out with the agenda papers and the information provided on the subject during the Public Question Time session.

RESOLVED: To support the campaign.

21/111 SHOP FRONT GRANT APPLICATION – CAFÉ 33

Members considered the application for £1,987.94 to make improvements to the café as described within the form.

RESOLVED: To approve the shop front grant application in the sum of £1,987.94.

21/112 MINUTES

It was proposed by Clr Haigh, seconded by Cllr Keighley and

RESOLVED: That the minutes of the Council meeting held on 30 June 2021 be approved subject to an amendment at Min 21/95, which should show Clr Keighley as a Committee Member of Meltham Pleasure Grounds.

21/113 INTERNAL CONTROLS

Members noted the latest schedule of payments as distributed at the meeting.

21/114 GRANT APPLICATION – MELTHAM MOOR PRIMARY SCHOOL

Members considered the application for £1,000 to contribute towards the cost of replacing classroom furniture. A discussion took place on whether or not it complied with the purposes of the Council grants, and noted that a balance sheet had not been supplied. It was further noted that there was no representative from the school in attendance to offer any further explanations.

It was proposed by Clr Bampton, seconded by Clr Wrathall and

RESOLVED: To defer a decision on the application and to request the applicant provides a balance sheet and also sends a representative to the next meeting to provide further information.

21/115 GRANT APPLICATION – FRIENDS OF ROBERT ASHTON MEMORIAL PARK

Members considered the application for £1,000 to cover the cost of holding the Picnic in the Park at the August bank holiday. Members received a verbal report on the plans for the event and the Mayor provided a copy of the Friends' bank statement.

It was proposed by Clr Sonia King, seconded by Clr Haigh and

RESOLVED: to approve the grant application in the sum of £1,000.

The Deputy Clerk requested that the final risk assessment for the event is provided to the Council before the event takes place.

21/116 MELTHAM MILLS PLEASURE GROUND CHARITY

Members considered further the possibility of accepting the asset from Kirklees Council. Queries were raised about where the liability for the boundary wall lies.

It was proposed by Clr Haigh, seconded by Clr Keighley and

RESOLVED: That the information is obtained from Kirklees Council and the matter is considered further when it is received.

21/117 MEMORIAL SEAT

Members noted the request to place a seat with a plaque in memory of the late parents in the Robert Ashton Memorial Park. The matter and details were discussed.

It was proposed by Clr Bampton, seconded by Clr Keighley and

RESOLVED: To approve the request, and to notify the person of the cost of purchase and installation when it was known. Also, to decide on the location when the planned improvements to the Park were complete.

21/118 YLCA REMOTE CONFERENCE AND TRAINING SESSIONS

Members noted the information which had been circulated with the agenda papers. Members were asked to notify the Deputy Clerk if they wanted to attend any of the training sessions listed.

It was proposed by Clr Bampton, seconded by Clr Haigh and

RESOLVED: To nominate Clr Bampton to attend the conference, and to delegate the Deputy Clerk to book places on any of the training courses as requested by members.

21/119 MOWING FREQUENCY AT THE PARK

Members noted the request to increase the mowing frequency from 12 per season to 14, with the option of 16 should the weather conditions require it, and the costs provided. The practicalities of the request were discussed.

It was proposed by Clr Bampton, seconded by Clr Keighley and

RESOLVED: To have an additional one-off cut prior to the Picnic in the Park at a time to be arranged in consultation with the contractor. And, to defer a decision on increasing the number of cuts to later in the year when the budget would be discussed, and further information would be available on the changes being made to the Park.

21/120 CIVIC SUNDAY

The Mayor reported on the arrangements for the event, which was to take place on 12th September.

21/121 PRIDE OF MELTHAM AWARDS

Members noted the difference between the quote provided and the invoice received.

It was proposed by Clr Buchanan, seconded by Clr Bampton and

RESOLVED: To approve the invoice on this one occasion, but to inform the printer that in future any changes to the order, which would result in an increased cost must be notified and agreed by the Council in advance.

21/122 MEETING SCHEDULE FOR 2021

Members noted the proposed schedule of meetings until December 2021. The schedule was agreed subject to room availability and the inclusion Communications Committee meetings.

21/123 DELEGATED DECISIONS

Members noted the decisions taken by the Deputy Clerk under delegated authority.

It was proposed by Clr Bampton, seconded by Clr Keighley and

RESOLVED: To ratify all of the delegated decisions as listed in Appendix 1 attached.

Clr Sonia King left the meeting.

21/124 STAFFING ARRANGEMENTS

The Mayor provided a verbal update on various staffing issues.

The meeting then closed.