



Dear Councillor

In accordance with Schedule 12 of the Local Government Act 1972 Para 10(2)(b) you are summoned to attend a meeting of the Town Council to be held in the **Community Room on the ground floor of the Carlile Institute, Meltham** commencing at 7.30 pm on Monday 18 October 2021. The business to be transacted is as detailed on the Agenda hereunder: -

**PUBLIC QUESTION TIME 7.30pm – 7.45pm**

**AGENDA**

**1. NOTICE OF MEETING**

Public Notice of the meeting has been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972 as amended by the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

**2. ADMISSION TO THE PUBLIC**

To determine any items on the agenda considered to be of a private nature that should be discussed at the exclusion of the Public and Press, under the Public Bodies (Admission to Meetings) Act 1960 1(2) as amended by the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020\*

**3. APOLOGIES / REASONS FOR ABSENCE**

To receive apologies for absence and consider Councillors' reasons for absence.

**4. DECLARATIONS OF INTEREST**

To receive any declarations of interest on items on the agenda.

**5. MINUTES**

To confirm the minutes of the Council Meeting held on 16 August 2021.

**6. COMMITTEE MINUTES**

- a) To confirm the accuracy of the minutes of the following meetings:
  - Planning Committee meeting held on 23 August 2021.
  - Planning Committee meeting held on 27 September 2021
- b) To agree and adopt the minutes of the Communications Committee meeting held on 27 September 2021.

**7. INTERNAL CONTROLS**

To approve the latest schedule of receipts and payments.

**8. GRANT APPLICATION – MELTHAM MOOR PRIMARY SCHOOL**

To consider the application for £1,000 towards the cost of replacing classroom furniture which has become unsafe.

**9. MELTHAM & MELTHAM MILLS BAND – COMMEMORATIVE BENCH**

To consider contributing 50% of the cost of a new bench commemorating the 175<sup>th</sup> Anniversary to be sited in the Robert Ashton Memorial Park.

- 10. MOBILITY MINDFUL CAMPAIGN – WORKING PARTY**  
To consider setting up a Working Party to further the support for the campaign. If agreed, to consider the draft Terms of Reference attached, and to elect members.
- 11. THE OVER 70's GIFT GIVING**  
To consider whether this event can go ahead, and if agreed, to consider the arrangements.
- 12. WILSHAW VILLAGE HALL**  
To consider the request for additional public seats, noting the proposed location/s.
- 13. ROBERT ASHTON MEMORIAL PARK**  
To receive an update on the Ask Meltham talks, note the current plans and consider the level of funding to be covered by the Town Council.
- 14. MELTHAM IN FOCUS**  
To consider covering the cost of printing the brochures.
- 15. TOILETS ON THE ROBERT ASHTON MEMORIAL PARK**  
To review the frequency of the inspections and cleansing of the toilets and consider whether the additional measures implemented in the summer are still required.
- 16. SUBSCRIPTION TO RURAL SERVICES NETWORK**  
To note the information on the benefits of membership and consider whether to take out a paid subscription.
- 17. KIRKLEES TREES POLICY**  
To note the request Kirkburton Parish Council has made to Kirklees Council regarding amendments to its Trees Policy and consider whether to support the request.
- 18. CIVIC DINNER**  
To consider whether to hold a Civic Dinner in 2022, and if so, discuss possible dates.
- 19. PRIDE OF MELTHAM AWARDS**  
To consider using funding from the Contingency Funds to cover the costs of the extra awards, due to them not being presented in 2020.
- 20. HYBRID MEETINGS**  
To consider installing equipment to allow Council and Committee meetings to be attended virtually as well as in person.
- 21. ROAD SAFETY COMPETITION**  
To note that ABG Ltd has donated £250 towards the cost of the prizes.
- 22. REMEMBRANCE PARADE**  
To consider if the event is to go ahead, and if so, to confirm the arrangements.
- 23. DELEGATED DECISIONS**  
To note the decisions taken by the Clerk under delegated authority as at 8 October 2021.

Dated this 11<sup>th</sup> day of October 2021

Angela Royle  
Deputy Town Clerk