



Dear Councillor

In accordance with Schedule 12 of the Local Government Act 1972 Para 10(2)(b) you are summoned to attend a meeting of the Town Council to be held in the **Community Room on the ground floor of the Carlile Institute, Meltham** commencing at 7.30 pm on Monday 15 November 2021. The business to be transacted is as detailed on the Agenda hereunder: -

PUBLIC QUESTION TIME 7.30pm – 7.45pm

AGENDA

1. NOTICE OF MEETING

Public Notice of the meeting has been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972 as amended by the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

2. ADMISSION TO THE PUBLIC

To determine any items on the agenda considered to be of a private nature that should be discussed at the exclusion of the Public and Press, under the Public Bodies (Admission to Meetings) Act 1960 1(2) as amended by the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020*

3. APOLOGIES / REASONS FOR ABSENCE

To receive apologies for absence and consider Councillors' reasons for absence. From Jean Wrathall, holiday.

4. DECLARATIONS OF INTEREST

To receive any declarations of interest on items on the agenda.

5. MINUTES

To confirm the minutes of the Council Meeting held on 18 October 2021.

6. COMMITTEE MINUTES

To confirm the accuracy of the minutes of the Planning Committee meeting held on 25 October 2021.

7. INTERNAL CONTROLS

To approve the latest schedule of receipts and payments.

8. EXTERNAL AUDITOR'S REPORT YEAR ENDED 2021

To consider the External Auditor's report.

9. GRANT APPLICATION - MELTHAM CHURCHES TOGETHER

To consider the application for up to £500 towards the cost of holding the event, Carols in the Park 2021.

- 10. TREE PLANTING BY THE SCOUT HUT**
To consider granting permission to Meltham Scouts to plant a mini coppice by the Scout Hut, with the trees obtained from the Woodland Trust.
- 11. WILSHAW VILLAGE HALL - BENCHES**
To consider the request for a contribution towards the cost of the purchase and installation of 3 new benches at the village hall.
- 12. WOLFSTONES HILL CLIMB 2022**
To note the consultation on next year's event and consider submitting a response.
Deadline: 20 December 2021.
- 13. CASUAL VACANCY**
To formally report the vacancy.
- 14. STAFFING ARRANGEMENTS**
To update members on the current situation and take appropriate action.
- 15. WORKING PRACTICES**
To consider the working practices and the office facilities needed going forward.
- 16. DELEGATED DECISIONS**
To note the decisions taken by the Clerk under delegated authority to date.

Dated this 11th day of October 2021

Angela Royle
Deputy Town Clerk