

PRIDE OF MELTHAM AWARD / SERVICE TO THE COMMUNITY AWARD

Guidelines and nomination rules

The Pride of Meltham / Service to the Community Awards recognise people and groups in the local community.

The scheme commends individuals and groups for their contributions towards the arts, entertainment, sporting and academic achievements and also for their work in the local community.

There are a lot of really great people and groups in Meltham, Wilshaw and Helme who either give their time and energy to the community and worthwhile causes or endeavour to be the best at their chosen area of expertise, so putting our Township on the map!

These awards recognise and celebrate those selfless individuals and community groups in Meltham, Wilshaw and Helme who contribute so much for their community and who have gone the extra mile to make Meltham a better place to live and work.

You know who they are: they're the ones who have dedicated their time to working for the benefit of their fellow residents and neighbours. People and groups who have devoted their time and energy to helping others in need, giving up days, weeks or years of their time and quite often overcoming their own personal difficulties to do so. Or those people or groups whose outstanding achievements in the arts, entertainment, sport or academia should be recognised.

These people and groups come from all walks of life, from different backgrounds, ages and cultures. The positive impact of their work can be seen throughout life in Meltham. They work in local voluntary and community groups, for charities, schools and places of worship.

The awards are to give those people and groups the recognition they deserve and to serve as a beacon for others who aspire to make Meltham the very best place to live and work. Nominate today and help us celebrate those who really do put the Pride in Meltham. This award, albeit a small gesture, goes some way to acknowledging how proud our community is of them.

Awards for individuals

We are inviting nominations for individuals who meet **any of the criteria in the following table:**

We are inviting you to nominate individuals who:	Who is it for:
have provided services to the community for many years and whose contribution should be recognised	Individuals who have worked providing services to the community normally for at least 15 years.

have provided outstanding community and voluntary service on a regular on-going basis which has made a significant contribution to the running of a local voluntary / community organisation, club or group to meet the needs of the local community.	Individuals aged over 21 who have worked for a Meltham based voluntary / community organisation / club / group for at least three years.
have gone out of their way to help and improve the life of fellow residents and or neighbour(s) in their local communities.	Individuals aged over 21 who live in Meltham who give their time free of charge.
have freely volunteered their un-paid time to a project and made a significant difference in their community.	Individuals aged over 21 who have regularly volunteered with a Meltham based voluntary / community organisation / club / group for at least three years.
have made a significant contribution towards the arts, entertainment, sport or academic achievements, endeavouring to be the best at their chosen area of expertise so putting our Township on the map!	Individuals aged over 21 who have made a significant contribution towards the arts, entertainment, sport or academic achievements

Awards for community groups

We are inviting nominations for community groups who meet **any of the criteria in the following table:**

We are inviting you to nominate community groups who:	Who is it for:
have provided services to the community for many years and whose contribution should be recognised	Groups who have worked providing services to the community normally for at least 15 years.
have successfully delivered a project which has provided lasting benefits by providing a significant impact to its target audience and helping to build a stronger, happier and healthier community.	Constituted not-for-profit voluntary and community groups.
have made an exceptional contribution to Meltham and its residents. These unpaid heroes made up of local people of different backgrounds will have carried out activities that made a lasting difference in	Not-for-profit voluntary and community groups. A formal constitution or set of rules is not required.

their community with the potential to inspire and be replicated by others	
have made a significant contribution towards the arts, entertainment, sport or academia.	Groups who have made a significant contribution towards the arts, entertainment, sport or academia

Nomination rules

- Individual nominees must live or currently work / volunteer in Meltham.
- You cannot nominate a person you are related to or a group you work / volunteer for.
- You cannot nominate a serving elected member or officer of Meltham Town Council.
- Self-nominations or CVs will not be accepted.
- The individual / group you are nominating must be agreeable to being nominated.
- Pride of Meltham Awards are one-off awards. Previous winners are not eligible for nomination.
- Experience as a carer for close friends and relatives cannot be considered.
- Ex-councillors cannot be nominated unless three years have elapsed since they were last members of the council.
- Nominations for party political related work cannot be accepted.
- No posthumous awards will be considered.

How to make a nomination

Nominations can be made by completing a nomination form and returning it to the Clerk.

Where to send completed nominations

Please email completed nominations to townclerk@melthamtowncouncil.gov.uk

or

Post completed nominations to: Meltham Town Council, The Carlile Institute,
Meltham HD9 4AE

Advice on completing your nomination

If you have any questions, please email townclerk@melthamtowncouncil.gov.uk

What happens next

Nominations will be put before the next Council meeting for a decision as to whether the selection criteria are met and whether an award should be granted.

Successful nominees and those who nominated them will be contacted after the Council meeting.

Successful nominees and a guest will be invited to the next Mayors Civic Dinner to receive their award. A wooden shield depicting Meltham's Coat of Arms is presented by the Council to the recipients of the award at the Civic dinner.