



Mr M Brook
Town Clerk & RFO
Meltham Town Council
Carlile Institute
Meltham
HD9 4AE

Dear Councillor,

You are hereby summoned to attend a meeting of the Properties, Finance, Administration & General Purposes Committee to be held at the Carlile Institute, the Edward Brook Suite **commencing at 6.00pm on Monday 10th June 2024.**

The business to be transacted is as detailed on the agenda hereunder: -

AGENDA

PUBLIC QUESTION TIME 6.00pm – 6.15pm

1 – ELECTION OF CHAIRMAN AND VICE CHAIRMAN

To elect a Chairman and Vice Chairman of the Properties, Finance, Administration & General Purposes Committee in accordance with Standing Order 4d (vi.&vii.).

2 – NOTICE OF MEETING

Public Notice of the meeting has been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972.

3 – ADMISSION TO THE PUBLIC

To determine any items on the agenda considered to be of a private nature that should be discussed at the exclusion of the Public and Press, under the Public Bodies (Admission to Meetings) Act 1960 1(2).

4 – APOLOGIES / REASONS FOR ABSENCE

4.1 To receive apologies of absence.

4.2 To consider Councillors reasons for absence.

5 – DECLARATIONS OF INTEREST

To receive any declarations of interest on items on the agenda. **

**Councillors must state whether the interest being declared is a Disclosable Pecuniary Interest under Appendix A of the code of conduct or an interest under Appendix B of the code of conduct.

6 – GOVERNANCE

6.1 To recommend the General Privacy Policy for Full Council approval.

6.2 To discuss the recent Internal Audit. (information enc.)

7 – BUDGET MONITORING & FINANCIAL CONTROLS

7.1 To consider the VAT position regarding Project 142. (enc)

7.2 To discuss the Kirklees Youth Alliance funding for this year and upcoming years. (current SLA enc.)

7.3 To consider a review for the Town Hall insurance contribution. (enc.)

7.4 To consider a rent review for the Town Hall.

7.5 To consider the various interest-bearing accounts presented by the Clerk and the amount we should deposit in there. (enc.)

7.6 To consider a recommendation that the small amount of funds in the co-operate saver account be transferred to the main account.

7.7 To discuss the quarterly budget. (enc.)

7.8 To discuss the park budget with a view to recommending a transfer of funds from the capital reserves. (enc.)

8 – ASSETS

8.1 No updates at present.

9 – SECTION 106

9.1 To receive further updates as to when the funds are to be expected.

Dated this 5th June 2024

M.A.Brook

Mark Brook
Clerk to the Council

Members of the public may attend by accessing the Microsoft Teams meeting link below: -

Town Clerk is inviting you to a scheduled Teams meeting.

Topic: Town Council Properties, Finance, Administration & General Purposes Committee Meeting

Time: June 10, 2024 6:00 PM

https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZWMwMmE5NjUtMjQxNy00Y2ZkLWFmOTAtMjl2YmY3NzdIZDg4%40thread.v2/0?context=%7b%22Tid%22%3a%226ea81637-0f87-4197-910b-4e985b4d860%22%2c%22Oid%22%3a%227b3b8358-5b26-4d4a-ab9c-b4347851ad99%22%7d