



Mr M Brook  
Town Clerk & RFO  
Meltham Town Council  
Carlile Institute  
Meltham  
HD9 4AE

Dear Councillor,

You are hereby summoned to attend a meeting of the Planning, Environment & Amenities Committee to be held at the Carlile Institute, Edward Brook Suite **commencing at 6.00pm on Monday 22<sup>nd</sup> July 2024.**

The business to be transacted is as detailed on the agenda hereunder: -

#### **AGENDA**

#### **PUBLIC QUESTION TIME 6.00pm – 6.15pm**

#### **1 – NOTICE OF MEETING**

Public Notice of the meeting has been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972.

#### **2 – ADMISSION TO THE PUBLIC**

To determine any items on the agenda considered to be of a private nature that should be discussed at the exclusion of the Public and Press, under the Public Bodies (Admission to Meetings) Act 1960 1(2).

#### **3 – APOLOGIES / REASONS FOR ABSENCE**

- 3.1 To receive apologies of absence.
- 3.2 To consider Councillors reasons for absence.

#### **4 – DECLARATIONS OF INTEREST**

To receive any declarations of interest on items on the agenda. \*\*

\*\*Councillors must state whether the interest being declared is a Disclosable Pecuniary Interest under Appendix A of the code of conduct or an interest under Appendix B of the code of conduct.

#### **5 – PLANNING APPLICATIONS**

To consider the schedule of planning applications (annex B below): -

#### **6 – TREE PRESERVATION ORDERS**

To consider the following TPO applications:

None

#### **7 – DECISIONS**

To note the following decisions:

Application Number: 2024/CL/90846/W, 5 The Crossroads, Market Place, Station Street, Meltham, Holmfirth, HD9 4NH.

Certificate of lawfulness for proposed installation of replacement windows and doors (within a Conservation Area) – Granted.

[Planning application details | Kirklees Council](#)

Application Number: 2024/CL/91146/W, Lowfield House, 10, Station Road, Meltham, Holmfirth, HD9 4NL.

Certificate of lawfulness for proposed erection of outbuilding – Refused.

[Planning application details | Kirklees Council](#)

Application Number: 2024/65/91502/W, 2, The Old Stables, Huddersfield Road, Meltham, Holmfirth, HD9 4BQ.

Listed Building Consent for replacement windows and doors – Granted.

[Planning application details | Kirklees Council](#)

#### **8 – CO-ORDINATION OF TOWN CLEAN UP**

To discuss the priorities for the next period in respect of the town clean up and which matters should be noted for future Kirklees Council intervention.

8.1 The Clerk to give an update on the overgrown vegetation issue at the corner of Wilshaw Road and Thick Hollins Road.

8.2 The Clerk has had a report of overgrown vegetation on the path at Greens End Road up to Meltham C of E, will update as necessary.

8.3 Any other items for the Clerk to raise with Kirklees.

## 9 – CORRESPONDENCE

To consider any correspondence received: -

None received.

## 10 – PROJECT 142

10.1 To discuss any further updates.

Dated this 17<sup>th</sup> of July 2024

*M.A. Brook*

Mark Brook  
Clerk to the Council

**Members of the public may attend by accessing the Microsoft Teams meeting link below: -**

Topic: Planning Committee Meeting  
Date & Time: July 22<sup>nd</sup> 2024 at 6:00pm

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_OWZmOTMzNDEtN2VkNi00YzdLWI1NzgtY2Y5ZjhjMjc3ZmZk%40thread.v2/0?context=%7b%22Tid%22%3a%226ea81637-0f87-4197-910b-4e9855b4d860%22%2c%22Oid%22%3a%227b3b8358-5b26-4d4a-ab9c-b4347851ad99%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_OWZmOTMzNDEtN2VkNi00YzdLWI1NzgtY2Y5ZjhjMjc3ZmZk%40thread.v2/0?context=%7b%22Tid%22%3a%226ea81637-0f87-4197-910b-4e9855b4d860%22%2c%22Oid%22%3a%227b3b8358-5b26-4d4a-ab9c-b4347851ad99%22%7d)

## ANNEX B

**MELTHAM TOWN COUNCIL PLANNING APPLICATIONS  
OBSERVATIONS TO BE MADE  
MEETING DATE: 22<sup>nd</sup> JULY 2024**

[Search for planning applications | Kirklees Council](#)

APPLICATION NUMBER	LOCATION	DESCRIPTION	COMMENTS
2024/TN/91796/W <a href="#">Planning application details   Kirklees Council</a>	Upper Wilshaw, Wilshaw Mill Road, Meltham, Holmfirth, Kirklees, HD9 4EA	Dead or Dangerous tree	By 29 <sup>th</sup> July 2024
2024/62/91761/W <a href="#">Planning application details   Kirklees Council</a>	Meltham Parish Church Hall, Greens End Road, Meltham, Holmfirth, HD9 5NW	External works (within a Conservation Area)	By 26 <sup>th</sup> July 2024
2024/62/91772/W <a href="#">Planning application details   Kirklees Council</a>	84, Colders Lane, Meltham, Holmfirth, HD9 5JL	Removal of conservatory and erection of single storey side extension	By 25 <sup>th</sup> July 2024
2024/CL/91146/W <a href="#">Planning application details   Kirklees Council</a>	Lowfield House, 10, Station Road, Meltham, Holmfirth, HD9 4NL	Certificate of lawfulness for proposed erection of outbuilding	By 24 <sup>th</sup> July 2024