



Mr M Brook  
Town Clerk & RFO  
Meltham Town Council  
Carlile Institute  
Meltham  
HD9 4AE

Minutes of the Planning, Environment & Amenities Committee held at the Carlile Institute, Edward Brook Suite at **6.00pm on Monday 22<sup>nd</sup> July 2024.**

Present: - Cllr's Jackson (Vice Chair), Haigh (ex officio) and Noon.

### **1 – 24/22: NOTICE OF MEETING**

Public Notice of the meeting has been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972. – ***Taken as read.***

### **2 – 24/23: ADMISSION TO THE PUBLIC**

To determine any items on the agenda considered to be of a private nature that should be discussed at the exclusion of the Public and Press, under the Public Bodies (Admission to Meetings) Act 1960 1(2). – ***None.***

### **3 – 24/24: APOLOGIES / REASONS FOR ABSENCE**

3.1 To receive apologies of absence. – ***Cllr's Barrowclough, King, Varley and White.***

3.2 To consider Councillors reasons for absence. – ***Noted.***

### **4 – 24/25: DECLARATIONS OF INTEREST**

To receive any declarations of interest on items on the agenda. \*\* - ***None declared.***

\*\*Councillors must state whether the interest being declared is a Disclosable Pecuniary Interest under Appendix A of the code of conduct or an interest under Appendix B of the code of conduct.

## 5 – 24/26: PLANNING APPLICATIONS

To consider the schedule of planning applications (annex B below): -

## 6 – 24/27: TREE PRESERVATION ORDERS

To consider the following TPO applications:

**None**

## 7 – 24/28: DECISIONS

To note the following decisions: - **All noted.**

Application Number: 2024/CL/90846/W, 5 The Crossroads, Market Place, Station Street, Meltham, Holmfirth, HD9 4NH.

Certificate of lawfulness for proposed installation of replacement windows and doors (within a Conservation Area) – Granted.

[Planning application details | Kirklees Council](#)

Application Number: 2024/CL/91146/W, Lowfield House, 10, Station Road, Meltham, Holmfirth, HD9 4NL.

Certificate of lawfulness for proposed erection of outbuilding – Refused.

[Planning application details | Kirklees Council](#)

Application Number: 2024/65/91502/W, 2, The Old Stables, Huddersfield Road, Meltham, Holmfirth, HD9 4BQ.

Listed Building Consent for replacement windows and doors – Granted.

[Planning application details | Kirklees Council](#)

## 8 – 24/29: CO-ORDINATION OF TOWN CLEAN UP

To discuss the priorities for the next period in respect of the town clean up and which matters should be noted for future Kirklees Council intervention.

8.1 The Clerk to give an update on the overgrown vegetation issue at the corner of Wilshaw Road and Thick Hollins Road. – **The Clerk advised that Kirklees have been in touch with the landowner and the vegetation is due to be cut Back asap.**

8.2 The Clerk has had a report of overgrown vegetation on the path at Green Lane up to Meltham C of E, will update as necessary. – **The Clerk has reported this to Kirklees and awaits a response.**

8.3 Any other items for the Clerk to raise with Kirklees. – *The Clerk has also had reported difficult wheelchair access at the entrance of the path at Green Lane up to Meltham C of E, this again will be sent to Kirklees.*

**9 – 24/30: CORRESPONDENCE**

To consider any correspondence received: -

*None received.*

**10 – 24/31: PROJECT 142**

10.1 To discuss any further updates. – *Cllr Noon is to arrange a meeting between all parties, i.e. the Architects, Band, Scouts and Council.*

The meeting concluded at 6.30pm

*M.A.Brook*

Mark Brook  
Clerk to the Council

**ANNEX B**

**MELTHAM TOWN COUNCIL PLANNING APPLICATIONS  
OBSERVATIONS TO BE MADE  
MEETING DATE: 22<sup>nd</sup> JULY 2024**

[Search for planning applications | Kirklees Council](#)

APPLICATION NUMBER	LOCATION	DESCRIPTION	COMMENTS
2024/TN/91796/W <a href="#">Planning application details   Kirklees Council</a>	Upper Wilshaw, Wilshaw Mill Road, Meltham, Holmfirth, Kirklees, HD9 4EA	Dead or Dangerous tree	Noted
2024/62/91761/W <a href="#">Planning application details   Kirklees Council</a>	Meltham Parish Church Hall, Greens End Road, Meltham, Holmfirth, HD9 5NW	External works (within a Conservation Area)	Take greater consideration to parking on Greens End Road, also to take into

			account the parking visibility splay, to review residents possible parking permits, change single yellow lines to double and add a bollard outside Crossroads Charity Shop
<a href="#">2024/62/91772/W Planning application details   Kirklees Council</a>	84, Colders Lane, Meltham, Holmfirth, HD9 5JL	Removal of conservatory and erection of single storey side extension	Supported
<a href="#">2024/CL/91146/W Planning application details   Kirklees Council</a>	Lowfield House, 10, Station Road, Meltham, Holmfirth, HD9 4NL	Certificate of lawfulness for proposed erection of outbuilding	Noted