



Mr M Brook  
Town Clerk & RFO  
Meltham Town Council  
Carlile Institute  
Meltham  
HD9 4AE

Dear Councillor,

You are hereby summoned to attend a meeting of the Planning, Environment & Amenities Committee to be held at the Carlile Institute, Edward Brook Suite **commencing at 6.45pm on Monday 6<sup>th</sup> October 2025**

The business to be transacted is as detailed on the agenda hereunder: -

#### **AGENDA**

#### **PUBLIC QUESTION TIME 6.45pm – 7.00pm**

#### **1 – NOTICE OF MEETING**

Public Notice of the meeting has been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972.

#### **2 – ADMISSION TO THE PUBLIC**

To determine any items on the agenda considered to be of a private nature that should be discussed at the exclusion of the Public and Press, under the Public Bodies (Admission to Meetings) Act 1960 1(2).

#### **3 – APOLOGIES / REASONS FOR ABSENCE**

3.1 To receive apologies of absence.

3.2 To consider Councillors reasons for absence.

#### **4 – DECLARATIONS OF INTEREST**

To receive any declarations of interest on items on the agenda. \*\*

\*\*Councillors must state whether the interest being declared is a Disclosable Pecuniary Interest under Appendix A of the code of conduct or an interest under Appendix B of the code of conduct.

#### **5 – PLANNING APPLICATIONS**

To consider the schedule of planning applications (annex B below): -

#### **6 – TREE PRESERVATION ORDERS**

To consider the following TPO applications:

Application No: ***NONE SUBMITTED***

#### **7 – DECISIONS**

To note the following decisions:

Application No: 2025/90116, 42, Birmingham Lane, Meltham, Holmfirth, HD9 5LH – Change of use From class C3 (dwellinghouse) to mixed use dwellinghouse and class E (f) (childminders), and single storey rear extension and raised decking – **APPROVED** [Planning application details | Kirklees Council](#)

Application No: 2025/91311, Former Royd Edge Dyeworks, Holmfirth Road, Holmfirth, HD9 4BY – Variation of condition 1 (plans and specifications-plots 23-24) on previous permission 2021/92788 for variation condition 7 (plans) on previous permission 2009/92557 for reserved matters application for residential development for 30 dwellings with associated parking pursuant to outline permission 2007/92595 – **APPROVED** [Planning application details | Kirklees Council](#)

Application No: 2025/91626, Lu's Place, Unit Q1, Meltham Mills Industrial Estate, Meltham, Holmfirth, HD9 4DS – Variation of condition 6 (opening hours) on previous permission 2023/93798 for erection of cafe, formation of car park, bin/recycling and food storage compounds, VIP pod, children's play area with cover and associated landscaping to allow opening hours of 09:00 – 22:30 Monday to Saturday and 09:00 – 18:00 Sundays and Bank Holidays – **APPROVED**

[Planning application details | Kirklees Council](#)

#### **8 – CO-ORDINATION OF TOWN CLEAN UP**

8.1 To discuss the priorities for the next period in respect of the town clean up and which matters should be noted for future Kirklees Council intervention.

8.2 To note any items that the Clerk has reported to Kirklees between meetings.

## 9 – CORRESPONDENCE

9.1 To consider the planning appeal letter issued by Kirklees. (enc)

## 10 – MELTHAM – SUSTAINABLE GROWTH AND DEVELOPMENT STRATEGY

10.1 To consider any further updates regarding the Trusteeship of Broadlands Rec.

## 11 – TASKS TO LOOK AT FROM THE STRATEGY WORKING GROUP

11.1 To continue discussion on developing an award scheme for local businesses.

Dated this 30<sup>th</sup> of September 2025

*M.A. Brook*

Mark Brook  
Clerk to the Council

\*Members of the public and officers can attend this meeting remotely, please email the Town Clerk on [townclerk@melthamtowncouncil.gov.uk](mailto:townclerk@melthamtowncouncil.gov.uk) with your name and address details and a link for the session will be emailed to you, we also ask that your camera be turned on so that you can be formally introduced to the Council at the start of the meeting.\*

### ANNEX B

#### MELTHAM TOWN COUNCIL PLANNING APPLICATIONS OBSERVATIONS TO BE MADE MEETING DATE: 6<sup>TH</sup> OCTOBER 2025

[Search for planning applications | Kirklees Council](#)

APPLICATION NUMBER	LOCATION	DESCRIPTION	COMMENTS
<a href="#">2025/62/92515/W Planning application details   Kirklees Council</a>	Millmoor House, 45A, Colders Lane, Meltham, Holmfirth, HD9 5JL	Erection of two storey rear and single storey rear/side extensions	By 9.10.25
<a href="#">2025/60/92456/W Planning application details   Kirklees Council</a>	Lower Hey Farm, Highfield Crescent, Meltham, Holmfirth, HD9 5RQ	Outline application for demolition of stables and erection of detached dwelling	By 10.10.25
<a href="#">2025/62/92617/W Planning application details   Kirklees Council</a>	4, Heather Road, Meltham, Holmfirth, HD9 4EY	Erection of two storey side extension	By 20.10.25

2025/CL/92643/W (awaiting link to become live)	18, Westfield Avenue, Meltham, Holmfirth, HD9 5PY	Certificate of lawfulness for proposed erection of single storey side extension	By 22.10.25
2025/CL/92604/W (awaiting link to become live)	3, Heather Road, Meltham, Holmfirth, HD9 4EY	Certificate of lawfulness for proposed removal of existing conservatory and erection of single storey rear extension	By 22.10.25