



Mr M Brook
Town Clerk & RFO
Meltham Town Council
Carlile Institute
Meltham
HD9 4AE

Minutes of the Finance, Assets & HR Committee to be held at the Carlile Institute, the Edward Brook Suite **at 6.00pm on Monday 7th July 2025.**

*****THE MEETING HAD TO BE RESCHEDULED TO THE 14/07/2025*****

1 – 25/33: NOTICE OF MEETING

Public Notice of the meeting has been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972.

2 – 25/34: ADMISSION TO THE PUBLIC

To determine any items on the agenda considered to be of a private nature that should be discussed at the exclusion of the Public and Press, under the Public Bodies (Admission to Meetings) Act 1960 1(2).

3 – 25/35: APOLOGIES / REASONS FOR ABSENCE

3.1 To receive apologies of absence.

3.2 To consider Councillors reasons for absence.

4 – 25/36: DECLARATIONS OF INTEREST

To receive any declarations of interest on items on the agenda. **

****Councillors must state whether the interest being declared is a Disclosable Pecuniary Interest under Appendix A of the code of conduct or an interest under Appendix B of the code of conduct.**

5 – 25/37: GOVERNANCE

5.1 To consider if there are any amends required to the Risk Register. (enc).

5.2 To consider the Scout Hut lease and recommend a term length for approval at Full Council. (enc)

5.3 To consider the Health & Safety Policy for recommendation at Full Council. (enc)

6 – 25/38: BUDGET MONITORING & FINANCIAL CONTROLS

6.1 To consider the presentation of funds to the Mayoral charities from 2024-25. (enc)

7 – 25/39: ASSETS

7.1 To discuss the current CCTV situation.

7.2 To discuss the asset check completed on the 20.3.25.

8 – 25/40: SECTION 106

8.1 To receive further updates as to when the funds are to be expected. (enc)

9 – 25/41: MELTHAM – SUSTAINABLE GROWTH AND DEVELOPMENT STRATEGY

9.1 To discuss further updates regarding P142.

9.2 To consider any further updates regarding the Trustee meeting for Broadlands Rec.

10 – 25/42: HR

10.1 To consider a performance review for the Clerk.

Meeting rescheduled

M.A.Brook

Mark Brook
Clerk to the Council