



Mr M Brook  
Town Clerk & RFO  
Meltham Town Council  
Carlile Institute  
Meltham  
HD9 4AE

Minutes of the Planning, Environment & Amenities Committee to be held at the Carlile Institute,  
Edward Brook Suite at 6.30pm on Monday 7<sup>th</sup> July 2025

**\*\*\*THE MEETING HAD TO BE RESCHEDULED TO THE 14/07/2025\*\*\***

#### **1 – 25/29: ELECTION OF CHAIRMAN AND VICE CHAIRMAN**

To elect a Chairman and Vice Chairman of the Planning, Environment & Amenities Committee in accordance with Standing Order 4d (vi.&vii.).

#### **2 – 25/30: NOTICE OF MEETING**

Public Notice of the meeting has been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972.

#### **3 – 25/31: ADMISSION TO THE PUBLIC**

To determine any items on the agenda considered to be of a private nature that should be discussed at the exclusion of the Public and Press, under the Public Bodies (Admission to Meetings) Act 1960 1(2).

#### **4 – 25/32: APOLOGIES / REASONS FOR ABSENCE**

4.1 To receive apologies of absence.

4.2 To consider Councillors reasons for absence.

## **5 – 25/33: DECLARATIONS OF INTEREST**

To receive any declarations of interest on items on the agenda. \*\*

\*\*Councillors must state whether the interest being declared is a Disclosable Pecuniary Interest under Appendix A of the code of conduct or an interest under Appendix B of the code of conduct.

## **6 – 25/34: PLANNING APPLICATIONS**

To consider the schedule of planning applications (annex B below): -

## **7 – 25/35: TREE PRESERVATION ORDERS**

To consider the following TPO applications:

None.

## **8 – 25/36: DECISIONS**

To note the following decisions: ***\*None submitted\****

## **9 – 25/37: CO-ORDINATION OF TOWN CLEAN UP**

9.1 To discuss the priorities for the next period in respect of the town clean up and which matters should be noted for future Kirklees Council intervention.

9.2 To note any items that the Clerk has reported to Kirklees between meetings.

## **10 – 25/38: CORRESPONDENCE**

None received.

## **11 – 25/39: MELTHAM – SUSTAINABLE GROWTH AND DEVELOPMENT STRATEGY**

11.1 To consider any further updates on Project 142.

11.2 To consider any further updates regarding the Trustee meeting for Broadlands Rec.

## **12 – 25/40: TASKS TO LOOK AT FROM THE STRATEGY WORKING GROUP**

12.1 To continue discussion on developing an award scheme for local businesses.

### 13 – 25/41: MARTYN’S LAW

13.1 To consider the impact of Martyn’s Law when managing events and greenspace. (enc and link below)

[Clear Councils: Understanding Martyn’s Law](#)

\*Meeting rescheduled\*

*M.A.Brook*

Mark Brook  
Clerk to the Council

### ANNEX B

#### MELTHAM TOWN COUNCIL PLANNING APPLICATIONS OBSERVATIONS TO BE MADE MEETING DATE: 7<sup>TH</sup> JULY 2025

[Search for planning applications | Kirklees Council](#)

APPLICATION NUMBER	LOCATION	DESCRIPTION	COMMENTS
<a href="#">2025/70/91624/W Planning application details   Kirklees Council</a>	Lu's Place, Unit Q1, Meltham Mills Industrial Estate, Meltham, Holmfirth, HD9 4DS	Variation of condition 6 (opening hours) on previous permission 2023/93798 for erection of cafe, formation of car park, bin/recycling and food storage compounds, VIP pod, children's play area with cover and associated landscaping to allow opening hours of 09:00 – 22:30 Monday to Saturday and 09:00 – 18:00 Sundays and Bank Holidays.	Required by 8.7.25
<a href="#">2025/62/91461/W Planning application details   Kirklees Council</a>	6, The Grove, Meltham, Holmfirth, HD9 4EH	Erection of single storey rear extension	Required by 14.7.25
<a href="#">2025/62/91326/W Planning application details   Kirklees Council</a>	Morrisons, Station Street, Meltham, Holmfirth, HD9 5QR	Replacement fixed refrigeration plant	Required by 14.7.25
<a href="#">2025/62/91621/W Planning application details   Kirklees Council</a>	26, Westfield Avenue, Meltham, Holmfirth, HD9 5PY	Erection of single storey rear extension	Required by 15.7.25
<a href="#">2025/62/91720/W Planning application details   Kirklees Council</a>	24, Bracewell Road, Meltham, Holmfirth, HD9 5JR	Erection of single storey rear extension and associated alterations	Required by 21.7.25

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