



Mr M Brook
Town Clerk & RFO
Meltham Town Council
Carlile Institute
Meltham
HD9 4AE

Minutes of the Planning, Environment & Amenities Committee held at the Carlile Institute, Edward Brook Suite at 7.00pm on Monday 8th December 2025

Present: Cllr Jackson (Chair as Cllr King wasn't present), Cllr's Barrowclough, Batty, Noon, Varley and White.

1 – 25/76: NOTICE OF MEETING

Public Notice of the meeting has been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972. – ***Taken as read.***

2 – 25/77: ADMISSION TO THE PUBLIC

To determine any items on the agenda considered to be of a private nature that should be discussed at the exclusion of the Public and Press, under the Public Bodies (Admission to Meetings) Act 1960 1(2). – ***None.***

3 – 25/78: APOLOGIES / REASONS FOR ABSENCE

3.1 To receive apologies of absence. – ***Cllr King.***

3.2 To consider Councillors reasons for absence. – ***Noted.***

4 – 25/79: DECLARATIONS OF INTEREST

To receive any declarations of interest on items on the agenda. ** - **None declared.**

**Councillors must state whether the interest being declared is a Disclosable Pecuniary Interest under Appendix A of the code of conduct or an interest under Appendix B of the code of conduct.

5 – 25/80: PLANNING APPLICATIONS

To consider the schedule of planning applications (annex B below): -

6 – 25/81: TREE PRESERVATION ORDERS

To consider the following TPO applications: - **Noted.**

Application No: 2025/93252, 9, Lower Greave Road, Meltham, Holmfirth, HD9 4DY.

Work to tree(s) within a Conservation Area. [Planning application details | Kirklees Council](#)

7 – 25/82: DECISIONS

To note the following decisions: - **All noted.**

Application No: 2025/92198, Royd Edge Dyeworks, Holmfirth Road, Meltham, Holmfirth, HD9 4BY.
Discharge of details reserved by conditions 7 and 8 (Remediation Strategy) of previous permission 2007/92595 for outline permission for residential development – **OTHER.**

[Planning application details | Kirklees Council](#)

Application No: 2025/92445, Meltham Moor Primary School, Birmingham Lane, Meltham, Holmfirth, HD9 5LH.

Installation of 3 air source heat pumps – **APPROVED.**

[Planning application details | Kirklees Council](#)

Application No: 2025/92515, Millmoor House, 45A, Colders Lane, Meltham, Holmfirth, HD9 5JL.
Erection of two storey rear and single storey rear/side extensions – **APPROVED.**

[Planning application details | Kirklees Council](#)

Application No: 2025/92604, 3, Heather Road, Meltham, Holmfirth, HD9 4EY.

Certificate of lawfulness for proposed removal of existing conservatory and erection of single storey rear extension – **APPROVED.**

[Planning application details | Kirklees Council](#)

Application No: 2025/92643, 18, Westfield Avenue, Meltham, Holmfirth, HD9 5PY.

Certificate of lawfulness for proposed erection of single storey side extension – **APPROVED.**

[Planning application details | Kirklees Council](#)

Application No: 2025/92617, 4, Heather Road, Meltham, Holmfirth, HD9 4EY.

Erection of two storey side extension – **APPROVED.**

[Planning application details | Kirklees Council](#)

Application No: 2025/92690, 13, Whingrove Avenue, Meltham, Holmfirth, HD9 5LP.
Demolition of existing garage and erection of single storey side and rear extensions – **APPROVED.**
[Planning application details | Kirklees Council](#)

Application No: 2025/92699, Beauty Cottage, 20, Holmfirth Road, Meltham, Holmfirth, HD9 4ES.
Listed Building Consent for installation of replacement windows (within a Conservation Area) –
APPROVED.
[Planning application details | Kirklees Council](#)

8 – 25/83: CO-ORDINATION OF TOWN CLEAN UP

8.1 To discuss the priorities for the next period in respect of the town clean up and which matters should be noted for future Kirklees Council intervention. – ***Cllr Batty raised the issue of the Baptist Steps and the steps at Lower Hey, Cllr Noon confirmed that these are being reported regularly.***

8.2 To note any items that the Clerk has reported to Kirklees between meetings. – ***The Clerk advised there was a bin collection and fly tipping issue at Deacon Close which has now been rectified.***

9 – 25/84: CORRESPONDENCE

9.1 To consider a response regarding an email sent by a resident regarding water issue on Royd Road and the response from our Ward Councillor. (enc) – ***The Clerk advised the committee of said correspondence, and it was noted that the Ward Councillor is dealing with the issue and will advise of any updates.***

9.2 To consider a response to our Ward Councillor regarding the email on recycling at Morrisons. (enc) – ***Following further information the committee were advised that Morrisons would be looking to make space in their own carpark, all be it a smaller area, no other locations were suggested.***

9.3 To consider the email regarding parking at the rear of Midway House. (enc) – ***The item was noted and a request for the Clerk to chase up Kirklees Planning Enforcement for an update.***

9.4 To consider the email trailer between the Clerk and the proposed Coffee Trailer Pitch. (enc) – ***The committee will recommend to Full Council that nothing is to be left in the park overnight and an environmentally friendly power solution must be used.***

10 – TASKS TO LOOK AT FROM THE STRATEGY WORKING GROUP

10.1 To continue discussion on developing an award scheme for local businesses. (enc) – ***Cllr Barrowclough advised that the test web nomination form worked well, Cllr Noon confirmed the next phase would be to amalgamate the other Pride of Meltham awards to follow the same format.***

10.2 To consider the amended Pride of Meltham rules sheet incorporating businesses. (enc) – ***It was agreed to recommend the updated rules sheet to Full Council.***

The meeting concluded at 8.34pm

M.A.Brook

Mark Brook
Clerk to the Council

ANNEX B

MELTHAM TOWN COUNCIL PLANNING APPLICATIONS OBSERVATIONS TO BE MADE MEETING DATE: 8TH DECEMBER 2025

[Search for planning applications | Kirklees Council](#)

Kirklees Local Plan Interactive Map: [KOMPASS](#)

APPLICATION NUMBER	LOCATION	DESCRIPTION	COMMENTS
2025/62/93118/W Planning application details Kirklees Council	2, Acorn Drive, Meltham, Holmfirth, HD9 5AJ	Extension to existing driveway and installation of electric vehicle charging point	Approved subject to fence line moving back approximately one metre, currently the parking space is less than the standard 5m x 2.5m and would see the car parked on the public pavement.
2025/62/93181/W Planning application details Kirklees Council	4, Bishops Way, Meltham, Holmfirth, HD9 4BW	Erection of single storey side extension and associated alterations	Approved.
2025/62/93236/W Planning application details Kirklees Council	9, Derwent Road, Meltham, Holmfirth, HD9 4HD	Demolition of existing garage and erection of replacement detached garage and lean-to extension	Objected, concerns over car access from Grasmere Road impacting on a cars turning arc, plus overdevelopment at the garage is situated right on Grasmere Road impacting the street scene.

<p>2025/62/93208/W Planning application details Kirklees Council</p>	<p>Copley House Farm, Slaithwaite Road, Meltham, Holmfirth, HD9 5PT</p>	<p>Removal of existing porch and erection of single storey front extension, including conversion of garage to habitable accommodation and associated alterations</p>	<p>Noted.</p>