



Mr M Brook
Town Clerk & RFO
Meltham Town Council
Carlile Institute
Meltham
HD9 4AE

Minutes of the Planning, Environment & Amenities Committee held at the Carlile Institute, Edward Brook Suite at 6.00pm on Monday 10th November 2025

Present: Cllr Jackson (Chair, in the absence of Cllr King), Cllr's Barrowclough, Noon and Varley.

1 – 25/66: NOTICE OF MEETING

Public Notice of the meeting has been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972. – ***Taken as read.***

2 – 25/67: ADMISSION TO THE PUBLIC

To determine any items on the agenda considered to be of a private nature that should be discussed at the exclusion of the Public and Press, under the Public Bodies (Admission to Meetings) Act 1960 1(2). – ***None determined.***

3 – 25/68: APOLOGIES / REASONS FOR ABSENCE

3.1 To receive apologies of absence. – ***Cllr's King and White.***

3.2 To consider Councillors reasons for absence. – ***Noted.***

4 – 25/69: DECLARATIONS OF INTEREST

To receive any declarations of interest on items on the agenda. ** - ***None declared.***

**Councillors must state whether the interest being declared is a Disclosable Pecuniary Interest under Appendix A of the code of conduct or an interest under Appendix B of the code of conduct.

5 – 25/70: PLANNING APPLICATIONS

To consider the schedule of planning applications (annex B below): -

6 – 25/71: TREE PRESERVATION ORDERS

To consider the following TPO applications: - **Both items now approved at the time of the meeting.**

Application No: 2025/92976, 10, Woodland Walk, Meltham, Holmfirth, HD9 4FE.

Work to TPO(s) ME1/57 (now approved) [Planning application details | Kirklees Council](#)

Application No: 20252/92979, Land to rear of, 87-95, Heather Road, Meltham, Holmfirth, HD9 4HT.

Work to TPO(s) 22/97 [Planning application details | Kirklees Council](#)

7 – 25/72: DECISIONS

To note the following decisions: - **All Noted.**

Application No: 2025/90677, Land at, Station Road, Meltham, Holmfirth, HD9 4NL.

Discharge of details reserved by Conditions 8. (validation report) 14. (lighting design strategy for biodiversity) & 17. (improvement works to station road) of permission 2022/93033 for erection of 4 dwellings – **APPROVED.**

[Planning application details | Kirklees Council](#)

Application No: 2025/91772, Royd Edge Dyeworks, Holmfirth Road, Meltham, Holmfirth, HD9 4BY. Variation of condition 1 (plans) on previous permission 2024/93328 for variation of condition 1 (plans) on previous permission 2021/92788 for variation condition 7 (plans) on previous permission 2009/92557 for reserved matters application for residential development for 30 dwellings with associated parking pursuant to outline permission 2007/92595 – **APPROVED.**

[Planning application details | Kirklees Council](#)

Application No: 2025/92780, 4, The Coach House, Huddersfield Road, Meltham, Holmfirth, HD9 4BH.

Works to Trees TPO(s) 61/93 – **APPROVED.** [Planning application details | Kirklees Council](#)

Application No: 2025/92903, The Woodlands, Meltham, Holmfirth, HD9 4NN.

Work to TPO(s) 28/97 – **APPROVED.** [Planning application details | Kirklees Council](#)

Application No: 2025/91876, 200, Helme Lane, Meltham, Holmfirth, HD9 5RL.

Erection of two storey side and single storey rear extensions and front porch – **APPROVED.**

[Planning application details | Kirklees Council](#)

Application No: 2025/92976, 10, Woodland Walk, Meltham, Holmfirth, HD9 4FE.

Work to TPO(s) ME1/57 – **APPROVED.** [Planning application details | Kirklees Council](#)

8 – 25/73: CO-ORDINATION OF TOWN CLEAN UP

8.1 To discuss the priorities for the next period in respect of the town clean up and which matters should be noted for future Kirklees Council intervention. – ***Cllr Barrowclough asked about the weeding in the bus turning circle, the Clerk will chase this up. Cllr Varley reported overgrown vegetation on Acre Lane, the Clerk requested photos so they can be sent with the request. Cllr Noon has also reported various road areas to be white lined.***

8.2 To note any items that the Clerk has reported to Kirklees between meetings. – ***None to report.***

9 – 25/74: CORRESPONDENCE

9.1 To note the HM Land Registry information regarding Robert Ashton Memorial Park. (enc) – ***Cllr Noon requested that the Clerk ensures the tree inspector checks all the trees in the Scout land area and to also check ownership of the access points as well.***

9.2 To consider the email regarding a Coffee Trailer Pitch at Robert Ashton Memorial Park. (enc) – ***Following a discussion about the information provided by the potential vendor, it was agreed that the Clerk would go back to them with a list of further questions before any recommendations are made to Full Council.***

10 – 25/75: TASKS TO LOOK AT FROM THE STRATEGY WORKING GROUP

10.1 To continue discussion on developing an award scheme for local businesses. (enc) – ***Cllr Barrowclough will approach a member of the public to test out the application form for ease of use and report back to the committee.***

10.2 To consider the amended Pride of Meltham rules sheet incorporating businesses. (enc) – ***The committee discussed some further amends which the Clerk will do and bring back for further discussion.***

The meeting concluded at 7.30pm

M.A.Brook

Mark Brook
Clerk to the Council

ANNEX B

**MELTHAM TOWN COUNCIL PLANNING APPLICATIONS
OBSERVATIONS TO BE MADE
MEETING DATE: 10TH NOVEMBER 2025**

[Search for planning applications | Kirklees Council](#)

Kirklees Local Plan Interactive Map: [KOMPASS](#)

APPLICATION NUMBER	LOCATION	DESCRIPTION	COMMENTS
2025/61/92703/W Planning application details Kirklees Council	rear of, Midway House, 51, Huddersfield Road, Meltham, Holmfirth, HD9 4AF	Reserved matters application for 4 dwellings pursuant to outline permission 2021/93604 for erection of residential development (4 dwellings) including the repositioning of boundary wall and partial demolition of barn (Within a Conservation Area)	Noted
2025/44/92998/W Planning application details Kirklees Council	rear of, Midway House, 51, Huddersfield Road, Meltham, Holmfirth, HD9 4AF	Discharge of details reserved by conditions 8 (construction traffic), 10 (arboricultural), 11 (bin storage), 15 (archaeology) on previous permission 2021/93604 for outline application for erection of residential development including the repositioning of boundary wall and partial demolition of barn (Within a Conservation Area)	Noted
2025/62/92706/W Planning application details Kirklees Council	Manor Farm, Lower Greave Road, Meltham, Holmfirth, HD9 4DY	Partial demolition of and extensions and alterations to outbuilding to form one dwelling and erection of detached garage for adjacent dwelling (within a Conservation Area)	Noted but to consider the neighbours comments
2025/CL/92936/W Planning application details Kirklees Council	27, The Hollow, Meltham, Holmfirth, HD9 5LA	Certificate of lawfulness for existing garden room to rear elevation	Noted

<p>2025/62/92690/W Planning application details Kirklees Council</p>	<p>13, Whingrove Avenue, Meltham, Holmfirth, HD9 5LP</p>	<p>Demolition of existing garage and erection of single storey side and rear extensions</p>	<p>Supported</p>
<p>2025/62/92721/W Parish Town Council Notification_9205.pdf</p>	<p>Moor Ford Barn, 146, Red Lane, Meltham, Holmfirth, HD9 5ND</p>	<p>Change of use and alterations to barn to form boarding kennels/dog grooming/pet food shop</p>	<p>Noted</p>