



Mr M Brook
Town Clerk & RFO
Meltham Town Council
Carlile Institute
Meltham
HD9 4AE

Dear Councillor,

You are hereby summoned to attend a meeting of the Planning, Environment & Amenities Committee to be held at the Carlile Institute, Edward Brook Suite **commencing at 7.15pm on Monday 12th January 2026**

The business to be transacted is as detailed on the agenda hereunder: -

AGENDA

PUBLIC QUESTION TIME 7.15pm – 7.30pm

1 – NOTICE OF MEETING

Public Notice of the meeting has been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972.

2 – ADMISSION TO THE PUBLIC

To determine any items on the agenda considered to be of a private nature that should be discussed at the exclusion of the Public and Press, under the Public Bodies (Admission to Meetings) Act 1960 1(2).

3 – APOLOGIES / REASONS FOR ABSENCE

3.1 To receive apologies of absence.

3.2 To consider Councillors reasons for absence.

4 – DECLARATIONS OF INTEREST

To receive any declarations of interest on items on the agenda. **

**Councillors must state whether the interest being declared is a Disclosable Pecuniary Interest under Appendix A of the code of conduct or an interest under Appendix B of the code of conduct.

5 – PLANNING APPLICATIONS

To consider the schedule of planning applications (annex B below): -

6 – TREE PRESERVATION ORDERS

To consider the following TPO applications:

Application No: 2025/93537, 12, The Woodlands, Meltham, Holmfirth, HD9 4NN.

Work to TPO(s) 28/97 [Planning application details | Kirklees Council](#)

Application No: 2025/93574, 7, Darnley Close, Meltham, Holmfirth, HD9 4BT.

Work to trees TPO 50/95 [Planning application details | Kirklees Council](#)

7 – DECISIONS

To note the following decisions:

Application No: 2025/93252, 9, Lower Greave Road, Meltham, Holmfirth, HD9 4DY.

Work to Tree(s) within a Conservation Area – **APPROVED.**

[Planning application details | Kirklees Council](#)

Application No: 2025/91326, Morrisons, Station Street, Meltham, Holmfirth, HD9 5QR.

Replacement fixed refrigeration plant – **APPROVED.**

[Planning application details | Kirklees Council](#)

Application No: 2025/92936, 27, The Hollow, Meltham, Holmfirth, HD9 5LA.

Certificate of lawfulness for existing garden room to rear elevation – **APPROVED.**

[Planning application details | Kirklees Council](#)

Application No: 2025/93361, 1, Darnley Close, Meltham, Holmfirth, HD9 4BT.

Work to trees TPO 50/95 – **APPROVED**

[Planning application details | Kirklees Council](#)

8 – CO-ORDINATION OF TOWN CLEAN UP

8.1 To discuss the priorities for the next period in respect of the town clean up and which matters should be noted for future Kirklees Council intervention.

8.2 To note any items that the Clerk has reported to Kirklees between meetings.

9 – CORRESPONDENCE

- 9.1 To consider the Maintenance Inspection Report for RAMP. (enc)
- 9.2 To consider the Kirklees Local Plan newsletter. (enc)
- 9.3 To consider the RAMP tree survey report. (enc)
- 9.4 To consider the email (+ email trail) from Cllr Greaves regarding the Carlile car park Bottle Bins. (enc)
- 9.5 To consider the Wind Turbine Community Consultation proposed planning application details. (enc)

10 – TASKS TO LOOK AT FROM THE STRATEGY WORKING GROUP

- 10.1 To continue discussion on developing an award scheme for local businesses. (enc)

Dated this 7th of January 2026

M.A.Brook

Mark Brook
Clerk to the Council

Members of the public and officers can attend this meeting remotely, please email the Town Clerk on townclerk@melthamtowncouncil.gov.uk with your name and address details and a link for the session will be emailed to you, we also ask that your camera be turned on so that you can be formally introduced to the Council at the start of the meeting.

ANNEX B

MELTHAM TOWN COUNCIL PLANNING APPLICATIONS OBSERVATIONS TO BE MADE MEETING DATE: 12TH JANUARY 2026

[Search for planning applications | Kirklees Council](#)

Kirklees Local Plan Interactive Map: [KOMPASS](#)

APPLICATION NUMBER	LOCATION	DESCRIPTION	COMMENTS
2025/62/93495/W Planning application details Kirklees Council	33, Helme, Holmfirth, HD9 5RW	Erection of extension and alterations to garage (within a Conservation Area)	By 27.1.26
2025/62/93522/W Planning application details Kirklees Council	5, Colders Green, Meltham, Holmfirth, HD9 5JH	Erection of two storey and single storey side extension and associated alterations	