



Mr M Brook
Town Clerk & RFO
Meltham Town Council
Carlile Institute
Meltham
HD9 4AE

Minutes of the Planning, Environment & Amenities Committee held at the Carlile Institute, Edward Brook Suite at 7.15pm on Monday 12th January 2026

Present:- Cllr King (Chair), Cllr's Barrowclough, Batty, Jackson, Noon, Varley and White.

1 – 25/85: NOTICE OF MEETING

Public Notice of the meeting has been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972. – ***Taken as read.***

2 – 25/86: ADMISSION TO THE PUBLIC

To determine any items on the agenda considered to be of a private nature that should be discussed at the exclusion of the Public and Press, under the Public Bodies (Admission to Meetings) Act 1960 1(2). – ***No members of public in attendance and no items on the agenda that require a private discussion.***

3 – 25/87: APOLOGIES / REASONS FOR ABSENCE

3.1 To receive apologies of absence. – ***None.***

3.2 To consider Councillors reasons for absence. – ***N/A.***

4 – 25/88: DECLARATIONS OF INTEREST

To receive any declarations of interest on items on the agenda. ** - **None declared.**

**Councillors must state whether the interest being declared is a Disclosable Pecuniary Interest under Appendix A of the code of conduct or an interest under Appendix B of the code of conduct.

5 – 25/89: PLANNING APPLICATIONS

To consider the schedule of planning applications (annex B below): -

6 – 25/90: TREE PRESERVATION ORDERS

To consider the following TPO applications: - **Both applications were noted.**

Application No: 2025/93537, 12, The Woodlands, Meltham, Holmfirth, HD9 4NN.

Work to TPO(s) 28/97

[Planning application details | Kirklees Council](#)

Application No: 2025/93574, 7, Darnley Close, Meltham, Holmfirth, HD9 4BT.

Work to trees TPO 50/95

[Planning application details | Kirklees Council](#)

7 – 25/91: DECISIONS

To note the following decisions: - **All four decisions were noted.**

Application No: 2025/93252, 9, Lower Greave Road, Meltham, Holmfirth, HD9 4DY.

Work to Tree(s) within a Conservation Area – **APPROVED.**

[Planning application details | Kirklees Council](#)

Application No: 2025/91326, Morrisons, Station Street, Meltham, Holmfirth, HD9 5QR.

Replacement fixed refrigeration plant – **APPROVED.**

[Planning application details | Kirklees Council](#)

Application No: 2025/92936, 27, The Hollow, Meltham, Holmfirth, HD9 5LA.

Certificate of lawfulness for existing garden room to rear elevation – **APPROVED.**

[Planning application details | Kirklees Council](#)

Application No: 2025/93361, 1, Darnley Close, Meltham, Holmfirth, HD9 4BT.

Work to trees TPO 50/95 – **APPROVED**

[Planning application details | Kirklees Council](#)

8 – 25/92: CO-ORDINATION OF TOWN CLEAN UP

8.1 To discuss the priorities for the next period in respect of the town clean up and which matters should be noted for future Kirklees Council intervention. – **Cllr Barrowclough noted two items around Morrisons and the litter between the path at Sunny Heys and Broadlands. Cllr Varley highlighted the accumulated rubbish behind the bus shelter at the turning circle, Parkin Lane.**

8.2 To note any items that the Clerk has reported to Kirklees between meetings. – ***The Clerk has reported illegal parking outside a resident’s house on Clarke Lane, plus the issues that occur in freezing weather on Mill Bank Road, Cllr Noon also clarified that unfortunately poor parking in this area meant the gritter lorry couldn’t get through to treat the surface. The Clerk also advised Cllr Greaves has had a report of a Council tenant trading multiple caravans and parking them up in resident’s bays and has asked Kirklees to investigate the matter.***

9 – 25/93: CORRESPONDENCE

9.1 To consider the Maintenance Inspection Report for RAMP. (enc) – ***The Clerk advised that any minor repair works that weren’t done at the time will be sorted the next time the inspector is on site, Cllr Noon asked if the Clerk could get quotes for the same types of play inspections for Meltham Recreation Ground.***

9.2 To consider the Kirklees Local Plan newsletter. (enc) – ***Noted.***

9.3 To consider the RAMP tree survey report. (enc) – ***The Clerk advised that now yearly tree inspections and maintenance are in place, the trees are in a healthy state and costs for the maintenance has reduced to approximately 33% of previous years.***

9.4 To consider the email (+ email trail) from Cllr Greaves regarding the Carlile car park Bottle Bins. (enc) – ***Having discussed this it was felt there are no other suitable locations that wouldn’t essentially have the same impact that happened with the Carlile car park, Cllr Noon noted about the lack of direct communication from Kirklees as this has all come through Facebook via the Ward Councillors.***

9.5 To consider the Wind Turbine Community Consultation proposed planning application details. (enc) – ***The Committee look forward to receiving the detailed acoustic, landscape, ecological, and shadow-flicker assessment along with the full application so that a measured response can be given.***

10 – 25/94: TASKS TO LOOK AT FROM THE STRATEGY WORKING GROUP

10.1 To continue discussion on developing an award scheme for local businesses. (enc) – ***As the updated rules have now been approved, this item can now be removed from the agenda.***

The meeting concluded at 8.04pm

M.A.Brook

Mark Brook
Clerk to the Council

ANNEX B

**MELTHAM TOWN COUNCIL PLANNING APPLICATIONS
OBSERVATIONS TO BE MADE
MEETING DATE: 12TH JANUARY 2026**

[Search for planning applications | Kirklees Council](#)

Kirklees Local Plan Interactive Map: [KOMPASS](#)

APPLICATION NUMBER	LOCATION	DESCRIPTION	COMMENTS
2025/62/93495/W Planning application details Kirklees Council	33, Helme, Holmfirth, HD9 5RW	Erection of extension and alterations to garage (within a Conservation Area)	Supported
2025/62/93522/W Planning application details Kirklees Council	5, Colders Green, Meltham, Holmfirth, HD9 5JH	Erection of two storey and single storey side extension and associated alterations	Supported