



Mr M Brook  
Town Clerk & RFO  
Meltham Town Council  
Carlile Institute  
Meltham  
HD9 4AE

Minutes of the Planning, Environment & Amenities Committee held at the Carlile Institute, Edward Brook Suite **at 7.30pm on Monday 9<sup>th</sup> March 2026**

Present: Cllr's Barrowclough, Batty, Jackson (Chair in the absence of Cllr King), Noon and Varley.

**1 – 25/104: NOTICE OF MEETING**

Public Notice of the meeting has been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972. – ***Taken as read.***

**2 – 25/105: ADMISSION TO THE PUBLIC**

To determine any items on the agenda considered to be of a private nature that should be discussed at the exclusion of the Public and Press, under the Public Bodies (Admission to Meetings) Act 1960 1(2). – ***None.***

**3 – 25/106: APOLOGIES / REASONS FOR ABSENCE**

3.1 To receive apologies of absence. – ***Cllr's King and White.***

3.2 To consider Councillors reasons for absence. – ***Noted.***

**4 – 25/107: DECLARATIONS OF INTEREST**

To receive any declarations of interest on items on the agenda. \*\* - ***None declared.***

\*\*Councillors must state whether the interest being declared is a Disclosable Pecuniary Interest under Appendix A of the code of conduct or an interest under Appendix B of the code of conduct.

## 5 – 25/108: PLANNING APPLICATIONS

To consider the schedule of planning applications (annex B below): -

## 6 – 25/109: TREE PRESERVATION ORDERS

To consider the following TPO applications: - **Both items noted.**

Application No: 2026/90380, Meltham Pre School Playgroup, 77 Holmfirth Road, Meltham, Holmfirth, HD9 4DA.

Work to trees TPO 13/95.

[Planning application details | Kirklees Council](#)

Application No: 2026/90523, 15, Cranmer Gardens, Meltham, Holmfirth, HD9 4BS.

Work to trees TPO 50/95.

[Planning application details | Kirklees Council](#)

## 7 – 25/110: DECISIONS

To note the following decisions: - **All items were noted.**

Application No: 2025/93208, Copley House Farm, Slaithwaite Road, Meltham, Holmfirth, HD9 5PT.  
Removal of existing porch and erection of single storey front extension, including conversion of garage to habitable accommodation and associated alterations – **APPROVED.**

[Planning application details | Kirklees Council](#)

Application No: 2025/92721, Moor Ford Barn, 146, Red Lane, Meltham, Holmfirth, HD9 5ND.  
Change of use and alterations to barn to form boarding kennels/dog grooming/pet food shop – **REFUSED.**

[Planning application details | Kirklees Council](#)

Application No: 2025/92724, Moor Ford Barn, 146, Red Lane, Meltham, Holmfirth, HD9 5ND.  
Erection of stables and formation of hardstanding – **REFUSED.**

[Planning application details | Kirklees Council](#)

Application No: 2025/93495, 33, Helme, Holmfirth, HD9 5RW.

Erection of extension and alterations to garage (within a Conservation Area) – **APPROVED.**

[Planning application details | Kirklees Council](#)

Application No: 2025/91770, Land off Station Road, Meltham, Holmfirth, HD9 4NL.

Outline application for erection of residential development (5 dwellings) – **APPROVED.**

[Planning application details | Kirklees Council](#)

Application No: 2026/90237, Rear of 47 Howard Way, Meltham, Holmfirth, HD9 4NW.

Work to trees TPO 13/95 – **APPROVED.**

[Planning application details | Kirklees Council](#)

Application No: 2026/90295, 5, Clifton Lane, Meltham, Holmfirth, HD9 4AQ.

Work to trees TPO ME1/57 within a Conservation Area – **APPROVED.**

[Planning application details | Kirklees Council](#)

Application No: 2026/90037, 16, Hanson Road, Meltham, Holmfirth, HD9 5LR.  
Erection of porch extension and associated alterations – **APPROVED.**

[Planning application details | Kirklees Council](#)

## **8 – 25/111: CO-ORDINATION OF TOWN CLEAN UP**

8.1 To discuss the priorities for the next period in respect of the town clean up and which matters should be noted for future Kirklees Council intervention. – ***The Make Meltham Awesome volunteer group did a clean and litter pick on Station Street, The Cobbles and the perimeter of Morrisons including the steps – Excellent job.***

8.2 To note any items that the Clerk has reported to Kirklees between meetings. – ***General reports received regarding litter around the takeaways and full drains, the Clerk requested photos and for residents to report as well so issues become more prominent with Kirklees.***

## **9 – 25/112: CORRESPONDENCE**

9.1 To consider the email circulated by the Clerk regarding the Planning Workshop. (enc) – ***Cllr's are looking at their availability and will contact the Clerk.***

9.2 To note the email from a resident and Cllr Greaves regarding an update with the Heady Fields Planning Enforcement action. (enc) – ***Noted.***

9.3 To consider the Scouts Car Boot email request. (enc) – ***The committee asked the Clerk to contact the Scouts to look at a more suitable venue that would allow for more cars, this will help cover the cost of the market traders license from Kirklees but would also be happy to recommend to Full Council that Robert Ashton Memorial Park hosts the event with certain stipulations.***

9.4 To consider the residents email regarding potholes around Meltham. (enc) – ***It was asked that the Clerk advised the resident to report the potholes with Kirklees via their Report It website portal (with photos) and send the photos to the Clerk so he can also report the problem as well.***

9.5 To consider the Safer Kirklees email. (enc) – ***The committee asked to keep a hold on this until a relevant issue arises.***

The meeting concluded at 8.17pm

*M.A.Brook*

Mark Brook  
Clerk to the Council

## **ANNEX B**

### **MELTHAM TOWN COUNCIL PLANNING APPLICATIONS**

**OBSERVATIONS TO BE MADE**  
**MEETING DATE: 9<sup>TH</sup> MARCH 2026**

[Search for planning applications | Kirklees Council](#)

Kirklees Local Plan Interactive Map: [KOMPASS](#)

APPLICATION NUMBER	LOCATION	DESCRIPTION	COMMENTS
2026/62/90433/W <a href="#">Planning application details   Kirklees Council</a>	55, Slaithwaite Road, Meltham, Holmfirth, HD9 5PG	Erection of single storey front extension and associated alterations	Supported
2026/62/90459/W <a href="#">Planning application details   Kirklees Council</a>	Concept House, Huddersfield Road, Meltham, Holmfirth, HD9 4AN	Erection of electricity sub-station with ancillary underground cabling	Supported
2026/62/90549/W <a href="#">Planning application details   Kirklees Council</a>	3, Matthew Lane, Meltham, Holmfirth, HD9 5JS	Erection of single storey rear extension	Supported