



Mr M Brook
Town Clerk & RFO
Meltham Town Council
Carlile Institute
Meltham
HD9 4AE

Minutes of the Full Town Council meeting to be held at the Carlile Institute, Edward Brook Suite commencing at 7.00pm on Tuesday 26th May 2026.

Present: Cllr Coates (Mayor), Cllr's Barrowclough, Batty, Crankshaw, Jackson, Jurszyszyn, King, Noon (Ward Cllr), Varley and Wrathall.

Also present: Ward Councillor Julia Roebuck and representatives from Wilshaw Village Hall who gave a further overview as to the reasoning behind the grant request on item 10.4 – the representatives left at 7.06pm after presenting further information and answering questions from Council.

1 – 26/37: NOTICE OF MEETING

Public Notice of the meeting has been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972. – ***Taken as read.***

2 – 26/38: ADMISSION TO THE PUBLIC

To determine any items on the agenda considered to be of a private nature that should be discussed at the exclusion of the Public and Press, under the Public Bodies (Admission to Meetings) Act 1960 1(2). – ***Other than the grant applicant item 10.4 would be discussed in private.***

3 – 26/39: APOLOGIES / REASONS FOR ABSENCE

3.1 To receive apologies of absence. – ***Cllr's Haigh and White.***

3.2 To consider Councillors reasons for absence. – ***Noted.***

It was resolved that the receipts and payments are approved.

9.2 To approve the bank reconciliations: -

- Co-operative Current Account – April 2026

It was resolved that the bank reconciliation is approved.

9.3 To approve the management accounts for:-

- April 2026

It was resolved that the management accounts are approved.

9.4 To approve payments made of more than £2,000.00 in between meetings (financial regulation 4.8):-

None made.

10 – 26/46: FINANCE AND GOVERNANCE

10.1 To note that the Internal Audit has been booked in for the 27th of May 2026. – ***Noted.***

10.2 To note the policies the Clerk/CPD Manager has reviewed (non/minimal changes). (enc)

- ***No policies to note this month.***

10.3 Update on the Section 106 monies situation. (enc) – ***Cllr Noon is chasing Kirklees via Planning.***

10.4 To consider the grant request from Wilshaw Village Hall Trust. (enc) – ***It was resolved that the grant has been approved, with a request that the Clerk finds out if the Trust are VAT registered to work out the best way to gain value for money for them. (Section 137)***

10.5 To consider the grant request from the Crossroads Shop. (enc) – ***It was resolved that the grant is approved. (LGA1997, Section 31)***

11 – 26/47: PARK REDEVELOPMENT AND ONGOING MAINTENANCE

11.1 To note any general updates and other maintenance issues. (enc) – ***The Clerk advised that work to the red brick allotment wall is in progress and the drystone wall has been checked and awaiting a quote. Cllr Noon asked for an update from the group who looked at the signage positioning in the park and asked that the vegetation in front of the Speed Indication Device be cut back which the Clerk will action.***

11.2 As recommended by the Strategy Working Group, please approve the Landscape Maintenance Contract. (enc) – ***It was resolved that the Landscape Maintenance Contract is approved.***

12 – 26/48: COMMUNICATIONS WORKING GROUP

12.1 To discuss Mercury update and next publication date. – ***Cllr Jurczyszyn requested any new copy by the end of June.***

12.2 To give an update on where we are with social media & planner. – **Mayor Coates confirmed local events are scheduled in and requested further ideas for posts.**

12.3 To receive an update with the latest situation on the information boards. – **Cllr Jurczynyn is asking the artist to bring the latest artwork to the next Full Council meeting.**

13 – 26/49: YOUTH PROVISION

13.1 To receive any updates from Mayor Coates. – **Enabling Youth are trying out some sessions at the Complex from next week and they are also expecting to start some sessions in our Primary schools as well.**

14 – 26/50: MELTHAM RECREATIONAL GROUND ASSET TRANSFER (REF: REC/47)

14.1 To receive an update as to the current position of the transfer. – **The Clerk discussed how the account is likely to run alongside the feedback emailed to Council from the CPD Manager, plus he gave an update as to where we are with the solicitors, Cllr Noon suggested the possibility of using another solicitor to complete the last phase and the Clerk will investigate this if needs be. Cllr Noon advised that a survey of the fields is required and this has been requested.**

15 – 26/51: STRATEGY WORKING GROUP

15.1 To receive an update from the Strategy Working Group. – **No meeting held.**

16 – 26/52: ASK MELTHAM

16.1 To receive any appropriate updates. – **Cllr Noon has spoken with Kirklees, and it is expected that the Ask Meltham Consultation is to be published imminently.**

17 – 26/53: TO NOTE EVENTS THE MAYOR HAS BEEN TO AND IS INVITED TO

17.1 The Community Day at The Carlile Institute on the 16th of May 2026. – **Noted and Cllr Jurczynyn thanked all Councillors who were able to be involved.**

18 – 26/54: CRIME ISSUES IN MELTHAM

18.1 To receive any updates on crime and disorder in the Meltham Township. (enc) – **Noted.**

19 – 26/55: TOWN MAYOR PAST & PRESENT BADGES

19.1 To approve the cost of the Town Mayor Past and Present badges. (enc) – **It was resolved that the badge cost has been approved.**

20 – 26/56: EDWARD BROOK OIL PAINTING

20.1 To receive an update on the restoration of the painting. – ***The Clerk advised that the painting will be back in Chambers on the 1st of June 2026.***

The meeting concluded at 7.48pm

M.A.Brook

Mark Brook

Clerk to the Council

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