



Mr M Brook
Town Clerk & RFO
Meltham Town Council
Carlile Institute
Meltham
HD9 4AE

Dear Councillor,

In accordance with Schedule 12 of the LGA 1972 Para 10 (2)(b) you are summoned to attend the Full Town Council meeting to be held at the Carlile Institute, Edward Brook Suite **commencing at 7.00pm on Tuesday 26th May 2026.**

The business to be transacted is as detailed on the agenda hereunder: -

AGENDA

PUBLIC QUESTION TIME 7.00pm – 7.15pm

1 – NOTICE OF MEETING

Public Notice of the meeting has been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972.

2 – ADMISSION TO THE PUBLIC

To determine any items on the agenda considered to be of a private nature that should be discussed at the exclusion of the Public and Press, under the Public Bodies (Admission to Meetings) Act 1960 1(2).

3 – APOLOGIES / REASONS FOR ABSENCE

- 3.1 To receive apologies of absence.
- 3.2 To consider Councillors reasons for absence.

9.3 To approve the management accounts for:-

- April 2026

9.4 To approve payments made of more than £2,000.00 in between meetings (financial regulation 4.8):-

None made.

10 – FINANCE AND GOVERNANCE

10.1 To note that the Internal Audit has been booked in for the 27th of May 2026.

10.2 To note the policies the Clerk/CPD Manager has reviewed (non/minimal changes). (enc)

- No policies to note this month.

10.3 Update on the Section 106 monies situation. (enc)

10.4 To consider the grant request from Wilshaw Village Hall Trust. (enc)

10.5 To consider the grant request from the Crossroads Shop. (enc)

11 – PARK REDEVELOPMENT AND ONGOING MAINTENANCE

11.1 To note any general updates and other maintenance issues. (enc)

11.2 As recommended by the Strategy Working Group, please approve the Landscape Maintenance Contract. (enc)

12 – COMMUNICATIONS WORKING GROUP

12.1 To discuss Mercury update and next publication date.

12.2 To give an update on where we are with social media & planner.

12.3 To receive an update with the latest situation on the information boards.

13 – YOUTH PROVISION

13.1 To receive any updates from Cllr Coates.

14 – MELTHAM RECREATIONAL GROUND ASSET TRANSFER (REF: REC/47)

14.1 To receive an update as to the current position of the transfer.

15 – STRATEGY WORKING GROUP

15.1 To receive an update from the Strategy Working Group.

16 – ASK MELTHAM

16.1 To receive any appropriate updates.

17 – TO NOTE EVENTS THE MAYOR HAS BEEN TO AND IS INVITED TO

17.1 The Community Day at The Carlile Institute on the 16th of May 2026.

18 – CRIME ISSUES IN MELTHAM

18.1 To receive any updates on crime and disorder in the Meltham Township. (enc)

19 – TOWN MAYOR PAST & PRESENT BADGES

19.1 To approve the cost of the Town Mayor Past and Present badges. (enc)

20 – EDWARD BROOK OIL PAINTING

20.1 To receive an update on the restoration of the painting.

Dated this 19th of May 2026

M.A.Brook

Mark Brook

Clerk to the Council

Members of the public and officers can attend this meeting remotely, please email the Town Clerk on townclerk@melthamtowncouncil.gov.uk with your name and address details and a link for the session will be emailed to you, we also ask that your camera be turned on so that you can be formally introduced to the Council at the start of the meeting.