



Mr M Brook
Town Clerk & RFO
Meltham Town Council
Carlile Institute
Meltham
HD9 4AE

Minutes of the Planning, Environment & Amenities Committee held at the Carlile Institute, Edward Brook Suite **at 5.45pm on Monday 13th July 2026**

Present: Cllr Jackson (Chair), Cllr's Barrowclough, Batty, King, Noon, Varley and White

1 – 26/29: NOTICE OF MEETING

Public Notice of the meeting has been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972. – ***Taken as read.***

2 – 26/30: ADMISSION TO THE PUBLIC

To determine any items on the agenda considered to be of a private nature that should be discussed at the exclusion of the Public and Press, under the Public Bodies (Admission to Meetings) Act 1960 1(2). – ***None.***

3 – 26/31: APOLOGIES / REASONS FOR ABSENCE

3.1 To receive apologies of absence. – ***N/A.***

3.2 To consider Councillors reasons for absence. – ***N/A.***

4 – 26/32: DECLARATIONS OF INTEREST

To receive any declarations of interest on items on the agenda. ** - ***None.***

****Councillors must state whether the interest being declared is a Disclosable Pecuniary Interest under Appendix A of the code of conduct or an interest under Appendix B of the code of conduct.**

5 – 26/33: PLANNING APPLICATIONS

To consider the schedule of planning applications (annex B below): -

6 – 26/34: TREE PRESERVATION ORDERS

To consider the following TPO applications:

Application No: 2026/91766, 32, Wilshaw Road, Meltham, Holmfirth, HD9 4DZ. – **Noted.**
Work to trees TPO 17/75 within a conservation area. [Planning application details | Kirklees Council](#)

Application No: 2026/91809, 20, Station Road, Meltham, Holmfirth, HD9 4NL. – **Objected, as the tree is healthy.**
Work to trees TPO 18/08. [Planning application details | Kirklees Council](#)

7 – 26/35: DECISIONS

To note the following decisions: - **All noted.**

Application No: 2026/90785, 21G, Station Street, Meltham, Holmfirth, HD9 5NX.
Replacement of existing shopfront and enlargement of opening with associated external alterations (within a Conservation Area) – **Approved.** [Planning application details | Kirklees Council](#)

Application No: 2026/91566, Bent Ley Road Household Waste Recycling Centre, Bent Ley Road, Meltham, HD9 4AP.
Dead or Dangerous Tree to TPO HU1/74/a2 – **Other.** [Planning application details | Kirklees Council](#)

Application No: 2026/91057, The Vicarage, 150, Huddersfield Road, Meltham, Holmfirth, HD9 4AL.
Erection of first floor extension and external ramp – **Approved.** [Planning application details | Kirklees Council](#)

Application No: 2026/91057, The Vicarage, 150, Huddersfield Road, Meltham, Holmfirth, HD9 4AL.
Listed Building Consent for erection of first floor extension and external ramp – **Approved.** [Planning application details | Kirklees Council](#)

Application No: 2026/91073, 25, Grasmere Road, Meltham, Holmfirth, HD9 4HF.
The proposal is for erection of single storey rear extension. The extension projects 3.4m beyond the rear wall of the original dwellinghouse. The maximum height of the extension is 3.8m the height of the eaves of the extension is 2.45m – **Other.** [Planning application details | Kirklees Council](#)

Application No: 2026/91078, Carter Plantation Farm, Thick Hollins Road, Meltham, Holmfirth, HD9 3XD.
Erection of agricultural building – **Approved.** [Planning application details | Kirklees Council](#)

Application No: 2026/91088, Wills O Nats, Blackmoorfoot Road, Meltham, Holmfirth, HD9 5PS.

Advertisement Consent for erection of illuminated and non-illuminated signs – **Approved.**

[Planning application details | Kirklees Council](#)

Application No: 2026/91363, Opposite 29 Coniston Road, Meltham, Holmfirth, HD9 4HE.

Works to Trees TPO(s) 13/95 – **Approved.**

[Planning application details | Kirklees Council](#)

Application No: 2026/91122, 54, Holmfirth Road, Meltham, Holmfirth, HD9 4DB.

Demolition of garage and erection of detached annex and store to create dwelling forming annex accommodation associated with 54, Holmfirth Road, Meltham, Holmfirth, HD9 4DB – **Approved.**

[Planning application details | Kirklees Council](#)

Application No: 2026/91531, 49, Tinker Lane, Meltham, Holmfirth, HD9 4EX.

Work to trees TPO 71/91 – **Approved.**

[Planning application details | Kirklees Council](#)

8 – 26/36: CO-ORDINATION OF TOWN CLEAN UP

8.1 To discuss the priorities for the next period in respect of the town clean up and which matters should be noted for future Kirklees Council intervention. – ***It was commented that the weeding in general around the whole town requires a program of weeding. Cllr Noon advised that Ward Councillors are pushing a Report It campaign for residents to Kirklees in September and Cllr Barrowclough advised of pram and wheelchair access issues with a variety of paths.***

8.2 To note any items that the Clerk has reported to Kirklees between meetings. – ***The path between Sefton Lane and Golcar Brow Road was reported for overgrown vegetation. Clarification requested regarding parking directly outside the Carlile Institute's emergency exit and advised that the 933 Bus issues Are being addressed as well.***

9 – 26/37: CORRESPONDENCE

9.1 To note the Kirklees letter regarding a dead/dangerous tree. (enc) – ***Noted.***

9.2 To consider the Community Response Plan deferred via Full Council. (enc) – ***Noted.***

9.3 To consider the noise related email at Robert Ashton Park from Kirklees. (enc) – ***The Clerk advised that this is being investigated by one of the Kirklees Officers who dealt with the park refurbishment and will report back accordingly.***

10 – 26/38: PARK

10.1 To consider the following Operational Inspection Reports completed on the 29th of June 2026: - ***It was noted that there are minimal risks or no risks to each of the three areas stated below.***

- **Robert Ashton Play Area**
- **Broadlands Play Area**
- **Broadlands Wheeled Sports Area**

10.2 To consider the JLCI Maintenance Contract Procurement costs supplied by Kirklees. (enc) – ***This cost is to be discussed further at Full Council.***

11 – 26/39: ALLOTMENTS

11.1 To receive an update from the recent allotment inspection. – *In general upkeep of the allotments is very good, any issues with plots the Clerk advised he has requested these to be sorted out and that he met with the tree surgeon to quote for removing any problem non-TPO trees from the allotments. The Clerk will also investigate the possibility of creating a community garden and will report back as to what that would involve.*

The meeting concluded at 6.30pm

M.A.Brook

Mark Brook
Clerk to the Council

ANNEX B

MELTHAM TOWN COUNCIL PLANNING APPLICATIONS OBSERVATIONS TO BE MADE MEETING DATE: 13TH JULY 2026

[Search for planning applications | Kirklees Council](#)

Kirklees Local Plan Interactive Map: [KOMPASS](#)

APPLICATION NUMBER	LOCATION	DESCRIPTION	COMMENTS
2026/62/91623/W Planning application details Kirklees Council	302, Greenfield Road, Holmfirth, HD9 3XF	Formation of vehicular access, new and replacement surfacing and associated works	Supported
2026/70/91602/W Planning application details Kirklees Council	rear of, Midway House, 51, Huddersfield Road, Meltham, Holmfirth, HD9 4AF	Variation of condition 4 (plans) on previous permission 2021/93604 for outline application for erection of residential development including the repositioning of boundary wall and partial demolition of barn (Within a Conservation Area)	Noted