



Mr M Brook
Town Clerk & RFO
Meltham Town Council
Carlile Institute
Meltham
HD9 4AE

Minutes of the Planning, Environment & Amenities Committee held at the Carlile Institute, Edward Brook Suite **at 6.00 on Monday 7th September 2026**

Present: Cllr Jackson (Chair), Cllr's Barrowclough, Batty, King, Noon, Varley and White.

1 – 26/40: NOTICE OF MEETING

Public Notice of the meeting has been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972. – ***Taken as read.***

2 – 26/41: ADMISSION TO THE PUBLIC

To determine any items on the agenda considered to be of a private nature that should be discussed at the exclusion of the Public and Press, under the Public Bodies (Admission to Meetings) Act 1960 1(2). – ***None.***

3 – 26/42: APOLOGIES / REASONS FOR ABSENCE

3.1 To receive apologies of absence. – ***N/A***

3.2 To consider Councillors reasons for absence. – ***N/A***

4 – 26/43: DECLARATIONS OF INTEREST

To receive any declarations of interest on items on the agenda. ** - **None declared.**

**Councillors must state whether the interest being declared is a Disclosable Pecuniary Interest under Appendix A of the code of conduct or an interest under Appendix B of the code of conduct.

5 – 26/44: PLANNING APPLICATIONS

To consider the schedule of planning applications (annex B below): -

6 – 26/45: TREE PRESERVATION ORDERS

To consider the following TPO applications: - **All applications were noted.**

Application No: 2026/92128, 29, Bishops Way, Meltham, Holmfirth, HD9 4BW.

Work to trees TPO 50/95.

[Planning application details | Kirklees Council](#)

Application No: 2026/92175, 2, Helme Lane, Meltham, Holmfirth, HD9 5PF.

Work to trees TPO 41/91.

[Planning application details | Kirklees Council](#)

Application No: 2026/92384, 26, Station Street, Meltham, Holmfirth, HD9 5QL.

Work to trees TPO 12/93 within a Conservation Area.

[Planning application details | Kirklees Council](#)

7 – 26/46: DECISIONS

To note the following decisions: - **All decisions were noted.**

Application No: 2026/91313, 147, Mill Moor Road, Meltham Holmfirth, HD9 5LW.

Erection of two storey extension and associated alterations – **Approved.**

[Planning application details | Kirklees Council](#)

Application No: 2026/91766, 32, Wilshaw Road, Meltham, Holmfirth, HD9 4DZ.

Work to trees TPO 17/75 within a conservation area – **Approved.**

[Planning application details | Kirklees Council](#)

Application No: 2026/91471, 105, Slaithwaite Road, Meltham, Holmfirth, HD9 5PW.

Alterations to convert section of garage to utility – **Approved.**

[Planning application details | Kirklees Council](#)

Application No: 2026/91531, 49, Tinker Lane, Meltham, Holmfirth, HD9 4EX.

Work to trees TPO 71/91 – **Approved.**

[Planning application details | Kirklees Council](#)

Application No: 2026/91809, 20, Station Road, Meltham, Holmfirth, HD9 4NL.

Work to trees TPO 18/08 – **Refused.**

[Planning application details | Kirklees Council](#)

Application No: 2026/91563, 42, Holmfirth Road, Meltham, Holmfirth, HD9 4DB.

Certificate of lawfulness for proposed erection of single storey rear extension – **Approved.**

[Planning application details | Kirklees Council](#)

Application No: 2026/91631, 18, Bracewell Road, Meltham, Holmfirth, HD9 5JR.

Variation of condition 3 (dormer finish) on previous permission 2026/90727 for erection of rear dormer extension and alterations to roof – **Approved.** [Planning application details | Kirklees Council](#)

Application No: 2026/91999, 23, Old Mill Farm, Wilshaw Mill Road, Meltham, Holmfirth, HD9 4EB.

Work to trees within a Conservation Area – **Approved.** [Planning application details | Kirklees Council](#)

Application No: 2026/91084, Spinksmire Mill, Huddersfield Road, Meltham, Holmfirth, HD9 4AN.

Erection of open canopy between existing buildings, internal alterations to accommodate an internal platform lift, formation of an internal enclosed fire stair and existing window alterations to form an external door under the open canopy and external fire door (with landing and steps) form new internal fire staircase – **Approved.** [Planning application details | Kirklees Council](#)

Application No: 136, Wessenden Head Road, Meltham, Holmfirth, HD9 4HR.

Erection of extensions to side and rear, raised patio and associated works – **Approved.**

[Planning application details | Kirklees Council](#)

8 – 26/47: CO-ORDINATION OF TOWN CLEAN UP

8.1 To discuss the priorities for the next period in respect of the town clean up and which matters should be noted for future Kirklees Council intervention. – ***Cllr Varley advised of the rubbish accumulation outside the takeaway on Wessenden Head Road and is supplying the Clerk with a photo for the Clerk to advise Kirklees. All councillors noted the issue of blocked drains around the area and Cllr Noon requested photos be sent to him in his Ward Councillor capacity to chase up. Cllr Varley also highlighted the damaged fence along the path above Morrisons, again photos are to be sent to the Clerk so they can be passed on to Morrisons.***

8.2 To note any items that the Clerk has reported to Kirklees between meetings. – ***A resident reported traffic issues along Mill Moor Road, the Clerk advised this had been passed on to Cllr Noon who has been in direct contact with them. Another resident queried parking behind the Carlile Institute, the Clerk confirmed (via Kirklees) that as this is part of the car park and not a designated parking space tickets will be issued. The Clerk had a query regarding a TPO'd tree in a resident's garden; he advised that they contact the Council's contractor who has experience in the matter. Issues reported to our Rural Police was regarding potential substance abuse on a path near Deacon Close and cyclists riding through Meltham Pleasure Ground as this is not allowed.***

9 – 26/48: CORRESPONDENCE

9.1 To consider the email circulated by the Clerk regarding the Peak District National Park Authority Draft Local Plan. (enc) – ***Noted.***

9.2 To consider the email circulated by the Clerk regarding the Kirklees Local Plan Consultation. (enc) – ***Cllr Noon advised that he and the other Ward Councillors are holding a public meeting at the Meltham Sports Complex on the 22nd of September.***

9.3 Included to initial consideration prior to the Full Council meeting is the response email from Kirklees regarding the easement for 142 Huddersfield Road. (enc) – ***Councillors requested a further item of correspondence to be shared which will further the discussion at Full council.***

10 – 26/49: ROBERT ASHTON MEMORIAL PARK

10.1 To consider what level of suggested tree works is recommended to Full Council to proceed with. (enc) – ***It was recommended that all tree works are to proceed apart from the fence near the Hall Close entrance which the Clerk will obtain further quotes.***

10.2 To consider the draft hire agreement for the park. (enc) – ***It was agreed that The Clerk creates a simplified booking form and links in a calendar where the events can be listed.***

11 – 26/50: ALLOTMENTS

11.1 To consider the information provided by the Clerk regarding a community garden. (enc) – ***It was agreed that this would be a good idea, the Clerk is therefore continuing to research for further details.***

The meeting concluded at 7.42pm

M.A.Brook

Mark Brook
Clerk to the Council

ANNEX B

MELTHAM TOWN COUNCIL PLANNING APPLICATIONS OBSERVATIONS TO BE MADE MEETING DATE: 7TH SEPTEMBER 2026

[Search for planning applications | Kirklees Council](#)

Kirklees Local Plan Interactive Map: [KOMPASS](#)

APPLICATION NUMBER	LOCATION	DESCRIPTION	COMMENTS
2026/44/92172/W Planning application details Kirklees Council	26, Crosland Edge, Meltham, Holmfirth, HD9 5RS	Discharge of details reserved by condition 2 (materials) on previous permission 2024/93251 (APP/Z4718/D/25/3364622) for formation of parking area including associated retaining wall structures, engineering operations and works	<i>Noted</i>
2026/62/92181/W Planning application details Kirklees Council	rear of, 19, Helme Lane, Meltham, Holmfirth, HD9 5PF	Erection of detached dwelling	<i>Noted</i>
2026/65/92185/W Planning application details Kirklees Council	6, Bank Buildings, Meltham, Holmfirth, HD9 4BA	Listed Building Consent for Installation of extended flue pipe	<i>Noted</i>

2026/CL/92270/W Planning application details Kirklees Council	5, Grasmere Road, Meltham, Holmfirth, HD9 4HF	Certificate of lawfulness for proposed alterations to existing rear extension	<i>Supported</i>
2026/CL/92404/W Planning application details Kirklees Council	15, Howard Way, Meltham, Holmfirth, HD9 4NW	Certificate of lawfulness for proposed demolition of conservatory and erection of single storey rear extension	<i>Supported</i>
2026/62/92312/W Planning application details Kirklees Council	13, Bank Buildings, Meltham, Holmfirth, HD9 4BA	Installation of replacement windows to front and rear elevations (Listed Building)	<i>Noted</i>
2026/65/92313/W Planning application details Kirklees Council	13, Bank Buildings, Meltham, Holmfirth, HD9 4BA	Listed Building Consent for installation of replacement windows to front and rear elevations	<i>Noted</i>
2026/60/92302/W Planning application details Kirklees Council	15, Golcar Brow Road, Meltham, Holmfirth, HD9 5LD	Outline application for the erection of residential development	<i>Noted</i>