



Meltham Recreation Ground Trustees Meeting

Date: 20th July 2026

NOTICE IS HEREBY GIVEN THAT A MEETING OF MELTHAM RECREATION GROUND TRUST, WHICH TRUSTEES ARE SUMMONED TO ATTEND, IS TO BE HELD ON MONDAY 27TH JULY 2026 AT 8:00PM IN THE EDWARD BROOK ROOM, AT THE CARLILE INSTITUTE, MELTHAM.

Please note this meeting will be recorded for the purpose of minute taking.

Yours sincerely

Tara Ball

*Tara Ball
Community Projects Delivery Manager
For and behalf of Meltham Town Council*

Trustees: Cllrs

*BARROWCLOUGH, Russell
BATTY, David (Co-opted)
COATES, Lisa Rachel
CRANKSHAW, Richard Allen
HAIGH, David
JACKSON, Richard
JURCZYSZYN, Ann
KING, Spencer Rex
NOON, Richard Jordan
VARLEY, John
WHITE, Paul Grenville
WRATHALL, Jean*

AGENDA

1. APOLOGIES FOR ABSENCE FROM TRUSTEES

2. APPOINTMENT OF CHAIR & VICE CHAIR

3. DECLARATIONS OF INTEREST

To receive Declarations of Interests from Trustees.

4. MEETING OPEN TO THE PUBLIC

Public speaking time is at the discretion of the Chair. Limited to 15 minutes in total.

5. FINANCE.

5.1 To approve:

- a. The opening of a current and savings co-operative bank accounts.
- b. Resolution for Grant Provision/working partnership funding from Meltham Town Council

Resolution: Meltham Recreation Ground Trust, resolves to request grant Provision/ or working partnership funding from Meltham Town Council, in the sum of £40,000 for the annual year 2026-2027.

5.2 To confirm receipt of the transfer opening balances from Kirklees Council.

5.3 To consider the quotations for site improvements.

5.4 To consider the operational budget for 2026/27.

5.5 To consider the capital expenditure budget and allocation of funding.

5.6 To consider the annual football pitch fees.

5.7 To approve the transfer of interest accrued from the endowment fund to unrestricted funds.

5.8 To consider the site investigation quotation from Kirklees Council.

6. GOVERNANCE.

6.1 To consider the draft governing document.

6.2 To consider the draft trust code of practice.

6.3 To sign the trustees code of practice declaration.

6.4 To consider the draft conflict of interest policy.

6.5 To consider the draft grounds maintenance contract.

6.6 To approve the sports hire agreement and football pitch booking form.

6.7 To consider the draft non sports hire policy.

7. DELEGATED RESPONSIBILITIES.

7.1 To consider delegation of authority of officers.

8. OPERATIONAL.

- 8.1 To consider signage in the grounds.
- 8.2 To approve interim site contractors.
- 8.3 To discuss engagement of contractors.

9. URGENT MATTERS TO REPORT.

10. DATE OF NEXT MEETING.