



Meltham Recreation Ground Trustees Meeting

Date: 14th September 2026

NOTICE IS HEREBY GIVEN THAT A MEETING OF MELTHAM RECREATION GROUND TRUST, WHICH TRUSTEES ARE SUMMONED TO ATTEND, IS TO BE HELD ON MONDAY 21st SEPTEMBER AT 8:00PM IN THE EDWARD BROOK ROOM, AT THE CARLILE INSTITUTE, MELTHAM.

Please note this meeting will be recorded for the purpose of minute taking.

Yours sincerely

Tara Ball

*Tara Ball
Community Projects Delivery Manager
For and behalf of Meltham Town Council*

Trustees: Cllrs

*BARROWCLOUGH, Russell
BATTY, David (Co-opted)
COATES, Lisa Rachel
CRANKSHAW, Richard Allen
HAIGH, David
JACKSON, Richard
JURCZYSZYN, Ann
KING, Spencer Rex
NOON, Richard Jordan
VARLEY, John
WHITE, Paul Grenville
WRATHALL, Jean*

AGENDA

1. APOLOGIES FOR ABSENCE FROM TRUSTEES

2. DECLARATIONS OF INTEREST

To receive Declarations of Interests from Trustees.

3. TO CONFIRM THE MINUTES FROM THE MEETING HELD ON THE 27TH JULY 2026.

4. FINANCE.

4.1 To approve:

4.1.1. List of expenditure made for the period 1st June to 31st August 2026.

4.1.2. List of income received for the period 1st June to 31st August 2026.

4.1.3. Bank reconciliation's for the period 1st June to 31st August 2026.

4.1.4. Management accounts for the period 1st June to 31st August 2026.

5. GOVERNANCE.

5.1 To consider the draft grounds maintenance contract.

5.2 To evaluate event delivery completed August and September 2026.

5.3 To discuss event planning and resources.

6. OFFICER'S DELEGATED RESPONSIBILITIES.

6.1 To note retrospective activity.

6.2 To receive a current update.

7. OPERATIONAL.

7.1 To receive an update from the Town Clerk and CPD Manager on matters related to the recreational ground.

7.2 To consider the draft signage created by the Town Clerk.

7.3 To note the play inspection due on the 16th September 2026.

7.4 To discuss GMA Level One Introduction to Football Pitch Maintenance course and to nominate delegates (two required at £80 per delegate Non members).

7.5 To discuss raising awareness of the trust – Cllr Coates.

8. URGENT MATTERS TO REPORT.

9. DATE OF NEXT MEETING.