



PRIDE OF MELTHAM AWARD NOMINATION / SERVICE TO THE COMMUNITY AWARDS

Guidelines and nomination rules

The Pride of Meltham / Service to the Community Awards recognise people, groups, businesses and traders in The Township of Meltham.

The scheme commends individuals, groups, businesses and traders for their contributions towards the arts, entertainment, sporting, academic achievements and work in the local community and how their businesses have a positive impact on the Township.

There are a lot of great people, groups, successful businesses and traders in Meltham, Wilshaw and Helme who either give their time and energy to the community and worthwhile causes or endeavour to be the best at their chosen area of expertise, putting our Township on the map!

These awards recognise and celebrate those selfless individuals, community groups, businesses and traders in Meltham, Wilshaw and Helme who contribute so much for their community and who have gone the extra mile to make our Township a better place to live and work.

You know who they are: they're the ones who have dedicated their time to working for the benefit of their fellow residents and neighbours. People and groups who have devoted their time and energy to helping others in need, giving up days, weeks or years of their time and quite often overcoming their own personal difficulties to do so, those people or groups whose outstanding achievements in the arts, entertainment, sport, or academia and businesses or traders who have a positive impact on our Township, contributing to the overall appeal of Meltham should be recognised.

These people, groups, business and traders will come from all walks of life, from different backgrounds, ages, cultures and differing business types. The positive impact of their work can be seen throughout life in Meltham, Wilshaw and Helme. They work in local voluntary and community groups, for charities, schools, and places of worship.

The awards are to give those people, groups, businesses and traders the recognition they deserve and to serve as a beacon for others who aspire to make our Township the very best place to live and work. Nominate today and help us celebrate those who really do put the Pride in Meltham. This award, albeit a small gesture, goes somewhat to acknowledging how proud our community is of them.

Awards for individuals

We are inviting nominations for individuals who meet **any of the criteria in the following table:**

We are inviting you to nominate individuals who:	Who is it for:
have provided services to the community for many years and whose contribution should be recognised	Individuals who have worked providing services to the community.
have provided outstanding community and voluntary service on a regular on-going basis which has made a significant contribution to the running of a local voluntary / community organisation, club or group to meet the needs of the local community.	Individuals who have worked for a Meltham based voluntary / community organisation / club / group.
have gone out of their way to help and improve the life of fellow residents and or neighbour(s) in their local communities.	Individuals who live in Meltham who give their time free of charge.
have freely volunteered their un-paid time to a project and made a significant difference in their community.	Individuals who have regularly volunteered with a Meltham based voluntary / community organisation / club / group.
have made a significant contribution towards the arts, entertainment, sport, or academic achievements, endeavouring to be the best at their chosen area of expertise putting our Township on the map!	Individuals who have made a significant contribution towards the arts, entertainment, sport, or academic achievements

Awards for community groups

We are inviting nominations for community groups who meet **any** of the criteria in the following table:

We are inviting you to nominate community groups who:	Who is it for:
have provided services to the community for many years and whose contribution should be recognised	Groups who have worked providing services to the community.
have successfully delivered a project which has provided lasting benefits by providing a significant impact to its target audience and helping to build a stronger, happier, and healthier community.	Constituted not-for-profit voluntary and community groups.
have made an exceptional contribution to Meltham and its residents. These unpaid heroes made up of local people of different backgrounds will have carried out activities that made a lasting difference in their community with the potential to inspire and be replicated by others	Not-for-profit voluntary and community groups. A formal constitution or set of rules is not required.
have made a significant contribution towards the arts, entertainment, sport or academia.	Groups who have made a significant contribution towards the arts, entertainment, sport or academia

Awards for businesses and traders

We are inviting you to nominate businesses and traders who:	Who is it for:
have provided services to the community for many years and whose contribution should be recognised	Businesses and traders who have worked providing services to the community.
have made a positive impact on the Township	Businesses and traders going above and beyond to make a positive impact.
Have contributed to the overall appeal of Meltham as a place to work, to do business and to visit	Businesses and traders consistently contributing to the overall appeal of Meltham.

Nomination rules

- All nominees must be based, live or currently work / volunteer in The Township of Meltham.
- You cannot nominate a person you are related to or a group you work / volunteer for.
- You cannot nominate a business or trader if you currently work for said business / trader or are a director, owner or former owner.
- You cannot nominate a serving elected member or officer of Meltham Town Council.
- Self-nominations or CVs will not be accepted.
- Experience as a carer for close friends and relatives cannot be considered.
- Ex-councillors cannot be nominated unless 12 months have elapsed since they were last members of the council.
- Nominations for party political related work cannot be accepted.
- The nominations will be open from the 1st November until the end of February.
- You and a guest will be invited to the Civic Dinner in April to collect your award and also to take part in the Civic Sunday Parade in September of the same year.

How to make a nomination

Nominations can be made by completing a nomination form and returning it to the Clerk.

Where to send completed nominations

Please email completed nominations to townclerk@melthamtowncouncil.gov.uk

or

Post completed nominations to: Meltham Town Council, The Carlile Institute, Meltham HD9 4AE – for the attention of The Town Clerk

Advice on completing your nomination

If you have any questions, please email townclerk@melthamtowncouncil.gov.uk

What happens next

Nominations will be put before the next Council meeting for a decision as to whether the selection criteria are met and whether an award should be granted.

Successful nominees and those who nominated them will be contacted after the Council meeting.