

MELTHAM TOWN COUNCIL DRAFT BUDGET 24/25 SCENARIO 3 V 3.1 (with addition of Advisor TC Costs)

Note that s106 funds have not been included in the budget as no confirmation to date has been received.  
This will be ear-marked once advised.

		PRECEPT BUDGET SET 23/24	AMENDED BUDGET SET 23/24	DRAFT 24/25	NOTES
<b>INCOME</b>					
<b>Code</b>	<b>Title</b>				
39	Allotment and other rent	£ 900	£ 700	£ 978	
40	Interest	£ -	£ 2,694	£ -	
42	Precept	£ 144,672	£ 144,672	£ 192,360	1
43	Reimbursements and temporary receipts	£ -	£ 650	£ -	
44	Sundry	£ -	£ 830	£ 830	
45	Town Hall rent	£ 3,154	£ 3,154	£ 3,154	
56	Grants	£ -	£ -	£ -	
57	VAT claims	£ -	£ -	£ -	
<b>TOTAL</b>		<b>£ 148,726</b>	<b>£ 152,700</b>	<b>£ 197,322</b>	
<b>EXPENDITURE</b>					
<b>Code</b>	<b>Title</b>				
1	Annual report and newsletters	£ 3,814	£ 3,814	£ 5,000	2
2	Audit and accounting fees	£ 1,711	£ 1,250	£ 1,640	3
3	Bank charges	£ 100	£ 100	£ 100	
5	Chairmans expenses	£ 600	£ 600	£ 1,000	4
6	Civic expenses	£ 1,900	£ 2,000	£ 2,500	5
7	Community Support Fund / sundry	£ 2,000	£ 2,000	£ 2,000	6
8	Conference, training and travel	£ 300	£ 1,700	£ 1,700	7
9	Copier costs	£ 300	£ 650	£ 800	8
10	Election costs	£ -	£ 10,202	£ -	

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11	Insurance	£	1,365	£	1,670	£	2,620	<b>9</b>
12	IT costs	£	1,368	£	2,461	£	2,545	<b>10</b>
13	Library funding	£	5,000	£	5,000	£	5,000	<b>11</b>
14	Postage and petty cash	£	200	£	350	£	350	
15	Professional fees	£	3,000	£	15,000	£	3,000	<b>12</b>
16	Rent and room bookings	£	6,000	£	6,000	£	6,000	<b>13</b>
17	Salaries	£	52,242	£	46,242	£	62,231	<b>14</b>
18	Stationery and publications	£	250	£	400	£	400	<b>15</b>
19	Subscriptions	£	1,732	£	1,732	£	1,732	<b>16</b>
20	Telephone and broadband	£	180	£	500	£	615	<b>17</b>
61	Staff travel	£	-	£	300	£	300	
<b>SUB TOTAL</b>		£	<u>82,062</u>	£	<u>101,971</u>	£	<u>99,533</u>	

<b>B. Robert Ashton Memorial Park</b>								
<b>EXPENDITURE</b>								
22	Caretaker	£	4,000	£	4,000	£	4,000	
23	Electricity	£	1,076	£	1,076	£	1,076	
24	Litter picking	£	5,000	£	5,000	£	7,000	<b>18</b>
25	Park - upkeep and maintenance	£	25,000	£	25,000	£	40,000	<b>18.2</b>
26	Park Investment Fund	£	4,000	£	4,000	£	4,000	
27	Play inspections	£	500	£	500	£	650	<b>19</b>

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28	Salaries (toilet cleaning)	£ 3,850	£ 3,850	£ 4,165	<b>20</b>
29	Sundry expenses	£ 1,400	£ 1,400	£ 1,400	
30	Waste collection	£ 790	£ 790	£ 830	
31	Water rates	£ 1,625	£ 2,200	£ 2,200	
<b>SUB TOTAL</b>		<u>£ 47,241</u>	<u>£ 47,816</u>	<u>£ 65,321</u>	

<b>C. SERVICES EXPENDITURE</b>					
32	CCTV operating costs	£ -	£ -	£ -	
33	CCTV Investment Fund	£ 3,000	£ 3,000	£ 3,000	
34	Church clocks	£ 300	£ 300	£ 350	
35	Devolved services	£ 2,000	£ 2,000	£ 2,500	<b>22</b>
	Youth Provison	£ -	£ -	£ 8,500	
37	Revenue grants	£ 2,500	£ 2,500	£ 2,500	
38	Town Centre Enhancement Fund	£ 2,000	£ 3,785	£ 5,000	<b>23</b>
58	Ask Meltham projects and events	£ 8,868	£ 8,868	£ 8,868	<b>24</b>
59	Park events	£ 1,000	£ 1,000	£ 1,000	
<b>SUB TOTAL</b>		<u>£ 19,668</u>	<u>£ 21,453</u>	<u>£ 31,718</u>	

<b>F. CAPITAL EXPENDITURE EXPENDITURE</b>					
51	Capital grants	£ 15,000	£ 15,000	£ 15,000	<b>25</b>

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52	Capital exp services	£	-	£	12,000	£	15,000	<b>26</b>	
53	Capital exp park	£	-	£	269,604	£	10,395	<b>27</b>	
54	Capital exp admin	£	-	£	550	£	-		
55	Capital expenditure - other	£	-	£	-	£	-		
<b>SUB TOTAL</b>		£	<u>15,000</u>	£	<u>297,154</u>	£	<u>40,395</u>	<b>28</b>	
<b>G. ALLOTMENTS</b>									
<b>EXPENDITURE</b>									
62	Allotment	£	-	£	1,550	£	750		
TOTAL INCOME EXCLUDING CAPITAL COSTS		£	148,726	£	152,700	£	197,322		
TOTAL EXPENDITURE EXCLUDING CAPITAL COSTS (cost centre A,B,C+G)		£	<u>148,971</u>	£	<u>171,240</u>	£	<u>197,322</u>		
		-£	<u>245</u>	-£	<u>18,540</u>	£	-		
TOTAL FORECAST CARRIED FORWARD BALANCE 01.04.24							£	89,003	
TOTAL FORECAST INCOME							£	197,322	
<b>TOTAL FUNDING</b>							£	<u>286,325</u>	
CAPITAL COSTS (cost centre F)							£	40,395	
EAR MARKED RESERVES							£	7,000	
TOTAL EXPENDITURE EXCLUDING CAPITAL COSTS (cost centre A,B,C& G)							£	197,322	
<b>TOTAL EXPENDITURE</b>							£	<u>244,717</u>	
INCOME MINUS EXPENDITURE (general reserves)							£	41,608	
<b>EARMARKED FUNDS</b>									
		<b>BAL 23/24</b>	<b>24/25</b>						
	PARTNERSHIP SCHEMES	£	8,000	£	-			<b>29</b>	
	BENCHES	£	-	£	1,500			<b>32</b>	
	CCTV	£	3,000	£	3,000			<b>30</b>	
	ELECTIONS	£	-	£	2,500			<b>31</b>	
	PARK INVESTMENT FUND	£	-						
		£	<u>11,000</u>	£	<u>7,000</u>				

MELTHAM TOWN COUNCIL NOTES TO THE DRAFT AMENDED BUDGET 2023/24 V3.1 (with addition of Advisor TC costs)

NOTES	
NOTE NUMBER	COMMENTS
1	Precept increase of £47,688.
2	Increased to £5,000 to cover any increases.
3	Higher external audit fee included due to possible charge for increase in turnover in relation to park development.
4	Increased to cover any cost of living costs.
5	Increased to cover any cost of living costs.
6	Is this to remain?
7	Left at £1700 to cover costs for clerk CILCA training.
8	Charges for copier rental and colour and black and white copies.
9	15% increase allowed with full cost past to budget. A contribution is made of £830 annually under income.
10	Costs for scribe software, emails,MS,Domain,Website support, Zoom, additional software
11	Annual contribution is this to remain?
13	Annual rent for Carlile.
14	Clerk's salary costs with allowance of 5% pay increase.Allowance for study hours CILCA. PM @ 10 hours/6 months.
15	Clerk confirmed to leave at £400.
16	YLCA, Rural Partnerships with allowance for increases.
17	Clerk advised £615.
18	Increase to cover higher footfall when parks renovations complete.
18.2	Clerk advised to allocate £40,000 for park management plan.
19	Increased by £150 to allow for additional inspection.
20	Allowance for top NLW not yet agreed.
21	Allowance for 5% extra.
22	Increased buget by additional £500.
23	Increased to £5000 to allow for increases. Includes town planters and Christmas tree.
24	£8500 allocated for youth provision as previously ear-marked/new expenditure code required. Allowance of also £8,868 as in previous years to remain.
25	Capital grant budget
26	Clerk advised to allow £15,000.
27	Funds remaining in general capital reserve. Reduced to increase in tree budget.
28	<b>TOTAL CAPITAL COSTS.</b>
29	This has historically had £8,000 to partnership schemes but £8,500 has been allocated to the revenue budget for Youth.
30	CCTV fund has historically been ear-marked and also added to revenue. This needs to either be revenue or ear-marked only.

**MELTHAM TOWN COUNCIL NOTES TO THE DRAFT AMENDED BUDGET 2023/24 V3.1 (with addition of Advisor TC costs)**

**31** Amended to £2,500 from FC 20.11.23

**32** Added £1,500 to benches installation.

