

OBJECTIVES 2023 TO 2027

REFERENCE NUMBER	ACTIONS TO BE IMPLEMENTED	ACTIONED BY WHOM	DATE TO BE ACTIONED	RESOURCES REQUIRED	COMMUNICATION
	What needs to be done?	Who will action this?	By what date will this be actioned?	What financial, councillors and staffing resources are required?	Which organisations and individuals are required to be informed of the action?
D1	Undertake a comprehensive review of our governance arrangements and internal financial controls to ensure they are fit for purpose (1)	TOWN CLERK, FINANCE COMMITTEE AND FULL COUNCIL.	Ongoing through the financial year.	Clerk/committees time. Training budget allocated.	Full council regularly updated via Clerk/RFO. Auditors/public.
D2	Complete Town Plan review and update for the period 2024 to 2028 (1)	TOWN CLERK, STRATEGY COMMITTEE AND FULL COUNCIL.	June 24, and reviewed annually thereafter.	Clerk/working groups/committee's time.	Full council regularly updated via Clerk/RFO/working groups. Publish on website for public.
D3	Develop a monitoring system of outputs and milestones achieved against high level deliverables. (1) (2) (3) (4)	TOWN CLERK AND STRATEGY WORKING GROUP.	June 2024.	Clerk/working groups/committee's time.	Full council regularly updated via Clerk/RFO/working groups. Publish on website for public.
D4	Review our approach to data protection and implement any changes required to	TOWN CLERK FULL COUNCIL	June 2024.	Clerk/working groups/committee's time.	Full council regularly updated via Clerk/RFO. Auditors/public.

	be compliant with the General Data Protection Regulations (GDPR) (1)				
D5	Develop and adopt an investment and reserves policy (1)	TOWN CLERK, PROPERTIES/FINANCE COMMITTEE AND FULL COUNCIL.	June 2024.	Clerk/committees time.	Full council regularly updated via Clerk/RFO. Auditors/public.
D6	Agree a 4-year capital plan for 2024/26 (to commence in 2024) (1)	TOWN CLERK, PROPERTIES/FINANCE COMMITTEE AND FULL COUNCIL.	June 24, and reviewed annually thereafter.	Clerk/committees time.	Full council. Auditors. Public.
D7	Develop options for innovative ways of using Council reserves and assets to produce a sustainable income stream which contribute directly to our priorities. (1)	TOWN CLERK, PROPERTIES/FINANCE COMMITTEE AND FULL COUNCIL.	Ongoing.	Clerk/committees time.	Full council. Auditors. Public. Community groups. Stakeholders.
D8	Review our grants policies and procedures to ensure grants and	TOWN CLERK	Ongoing.	Clerks and council's time.	Full council regularly updated via Clerk/RFO. Auditors/public.

Approved at Full Council 18/03/2024 – revised July 2026 (approved at FC 27.7.26)

	other Council initiatives are aligned to demonstrably impact on our priorities and any key targets set from time to time. (1) (2) (3) (4)				
D9	Proactively seek out opportunities for external funding in support of delivering the Council's priorities. (1)	TOWN CLERK AND FULL COUNCIL	Ongoing.	Clerk's and council's time.	Full Council regularly updated with funding opportunities. Public. Auditors. DLUHC if applicable.
D10	Improve effective ways of engaging with the community.	FULL COUNCIL/COMMUNICATIONS WORKING GROUP.	Ongoing.	Clerk/Full Council/Communications working group's time. Financial resources for publications.	Full Council regularly updated. Community groups/local business/statutory services. Kirklees Council.
D11	Work with community organisations to increase their capacity, e.g., by encouraging and supporting groups to apply for funding, or supporting the development of skills and organisational capacity. (1) (2) (3) (4)	FULL COUNCIL	Ongoing.	Clerk/committees/working groups. Committees/working groups to work towards forming working relationships between organisations and to establish strong working relationships.	Full Council to be updated by Clerk of any partnerships established. Councillors to advise clerk of new links to be advised to Full Council. Publishing of stakeholder works via website to inform public

D12	Work in collaboration with partners to assist with the reduction and perception of crime and anti-social behaviour in the Meltham Township. (3)	TOWN CLERK, AND FULL COUNCIL.	Ongoing.	Committee. Working Groups. Clerk.	Full Council Police Kirklees Council.
D13	Develop a cohesive strategy on raising the profile of the Meltham Township, through existing and new recreational opportunities and promotion as a tourist destination. (2)	TOWN CLERK, COMMUNICATIONS WORKING GROUP AND FULL COUNCIL.	Ongoing.	Committee. Working Groups. Clerk.	Full Council Public Community organisations and groups.
D14	Review the footfall and assess the service users accessing the park facilities to establish a baseline to evaluate improvements (e.g., Surveys to be completed over differing seasons, to give the opportunity to seek views of users on future development) (2) (3)	TOWN CLERK, PARK WORKING GROUP AND FULL COUNCIL.	6 months after the renovation works to sit in line with seasons.	Committee. Working Groups. Clerk.	Full Council Public Community Organisations.

D15	Enhance existing development works and proposals for the Robert Ashton Memorial Park. (2) (3) (4) Agree a 4-year development plan, which encompasses (2): • A costed improvement and maintenance programme towards an aspiration of achieving Green Flag status. • Options for income generation / more sustainable finance. • Proposals to improve accessibility. • Increased utilisation.	TOWN CLERK, PARK WORKING GROUP AND FULL COUNCIL.	Review in October 2024, with ongoing reviews thereafter.	Full Council. Committees. Working groups. Clerk. Access to funding. Local authority guidance. Legislative guidance.	Full Council Public Associated registration organisations.
D16	Develop engagement and communications to maintain the improvement of the street scene within the Town Centre.	TOWN CLERK, PLANNING COMMITTEE AND FULL COUNCIL.	Ongoing.	Full Council Committees Working Groups Clerk Councillors acting as support in their nominated wards/areas.	Full Council. Kirklees Council. Public.

	Work in partnership with Kirklees Council and local businesses in the township. Continuation of the existing environmental and cleansing services provided by the Town Council. (3)				
D17	Work with partners, to protect and sustainably develop the historic built and natural environments of the Town and its surrounding areas. (3)	FULL COUNCIL AND TOWN CLERK.	Ongoing.	Clerk Full Council Contractors' services.	Public. Local community. Kirklees Council.
D18	Work in cohesion with the local community to promote social inclusion and to enhance well-being.	FULL COUNCIL AND TOWN CLERK.	Ongoing.	Council Clerk Financial budgets.	Full Council Kirklees Council Local community.